



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph

Office of the University President

NOTICE TO PROCEED

JINGLE MELANIE MARQUEZ

Owner

TOTAL MOTORPARTS

FA-216 Km5 Balili La Trinidad

Benguet

Dear Ma'am:

The attached Contract Agreement having been approved, notice is hereby given to your firm to supply and delivery of Spare parts for Toyota Revo-2L (**PO No. 2023- 03-GAA-104**) upon receipt of this notice.

You shall comply with the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University.

Very truly yours,


FELIPE SALAING COMILA
University President

CONFORME/AWARD ACCEPTED

Authorized Signature _____

Name of Bidder / Representative TOTAL MOTORPARTS

Date of Receipt 04-12-2023