

Republic of the Philippines
Benguet State University
 La Trinidad, Benguet

DATE OF PUBLICATION May 2-7, 2018

NOTICE OF VACANCY
(Contract of Service Personnel)

No.	Position Title	No. of position/s	Place of Assignment	Rate per Day/Month	Qualification Requirements				
					Education	Training	Experience	Eligibility	Competency (if applicable)
1	ESL Teacher	4	International Language Center	843/day	Bachelor's degree related to teaching in English; preferably BSE-English/ AB English	none required	At least 2 years experience	none	Competent computer-aided instruction

Interested and qualified applicants regardless of age, sex, sexual orientation, gender identity, civil status, disability (PWD), ethnicity or political affiliation should signify their interest in writing by attaching the following documents.

1. Application letter (specifying the position applied for and its date of publication)
2. Fully accomplished Personal Data Sheet (PDS), including the Work Experience Sheet (CS Form No. 212 Attachment Form) with recent passport-sized picture with name and signature (CS Form No. 212, Series of 2017) which can be downloaded at www.csc.gov.ph
3. Photocopy of OTR or Certification of grades with the total units required for the degree (basis in the determination of units earned)
4. Photocopy of employment certificate /s
5. Photocopy of eligibility (CSC or TESDA) or professional license
6. Photocopy of training certificates after graduation, within the last five (5) years
7. Certified photocopy of performance evaluation rating in the present position for one year preceding this publication (if applicable)
8. Photocopy of commendation or award certificates

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

FELICIANO G. CALORA JR.
 BSU President
 Km. 5, La Trinidad, Benguet

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Approved for publication:


FELICIANO G. CALORA JR.
 President