



Republic of the Philippines  
**Benguet State University**  
2601 La Trinidad, Benguet

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September 18, 2018

Office Order  
No. 354 s. 2018

TO : ALL UNIVERSITY PERSONNEL

SUBJECT : **Statement of Assets, Liabilities and Net Worth (SALN) Review and Compliance Committee**

1. Pursuant to the provisions of RA 6713 regarding Filing and Submission of the Statement of Assets, Liabilities and Net Worth (SALN) and Disclosure of Business Interests and Financial Conditions under Rule VIII of the Rules Implementing of the Code of Conduct and Ethical Standard for Public Officials and Employees as amended by CSC Resolution No. 06-0231 dated February 1, 2006, there shall be a Review and Compliance Committee to evaluate the SALN Form submitted annually by all government personnel.
  2. The following University personnel are hereby designated to compose the REVIEW AND COMPLIANCE COMMITTEE:  

PATSYLEN A. BOTIWEY-Administrative Officer III  
GERRY ANNE W. CALABIS-Administrative Assistant II  
BELLA LIZA W. LAMPACAN-Administrative Assistant II
  3. The Review and Compliance Committee shall evaluate the submitted SALN Form to determine whether it was **submitted on time, accomplished completely and proper in form** prior to its submission to the Office of the Ombudsman with the following requirements:
    - the declarant strictly filled in/provided all applicable required information;
    - items not applicable to the declarant should be marked N/A (Not Applicable);
    - all supporting documents were attached; and
    - no unnecessary marking/s was made on the form.
- a. The designation of the Review and Compliance Committee shall remain enforce unless sooner revoked or amended by this office.
  - b. This supersedes all the previous Office Order related to SALN.
  - c. For information and guidance of all.

  
**FELICIANO G. CALORA JR.**  
President

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