

**ANNUAL PROCUREMENT PLAN FOR 2013
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot on your area.
2. For Sub - Depots please refer to the following:
 - a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, and Misamis Occidental (Oroquieta) - **Region XIII**
 - b. Misamis Oriental, Calbayog, and Bontoc - **Regions VI, VII, VIII, X, & XI**
 - c. Zamboanga - **Zamboanga**
 - d. Surigao Del Norte - **Surigao Del Norte**
 - e. Camiguin - **Camiguin**
3. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
4. Do not delete any field in the APP Form.
5. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
6. Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office and email at app@procurement-service.org
7. Consistent with DBM Circular No. 2011-6, the APP for FY 2013 must be submitted on or before November 15, 2012.
8. Rename your APP file in the following format- APP2013 - Sector (NGA/GOCC/GFI/Constitutional Office/Other Executive Offices(OEOs)/SUC/LGU) - Name of Agency - Region) (e.g. APP2012 - NGA - DBM-PS - Central Office)
9. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)563-9397.

Department/Bureau/Office: BENGUET STATE UNIVERSITY
Region: CAR
Address: La Trinidad, Benguet

Contact Person: CARMEN H. SALVADOR
Position: Procurement Officer
E-mail : _____
Telephone/Mobile Nos: 074-422-2176

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (06.30.2012)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
COMMON ELECTRICAL SUPPLIES																	
1. BALLAST, 18 watts	piece														0	75.58	-
2. BALLAST, 36 watts	piece														0	71.37	-
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet	80	70	60	65	70	75	65	65	60	50	60	65	785	37.31	29,288.35	
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet	10	10	10	8	8	8	8	10	8	8	8	8	104	15.98	1,661.89	
5. BATTERY, size D, alkaline, 2 pcs./packet	packet													0	74.14	-	
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set													0	335.79	-	
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set													0	426.40	-	
8. FLUORESCENT LAMP, tubular, 18 watts	piece													0	35.13	-	

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
9. FLUORESCENT LAMP, tubular, 36 watts	piece														0	37.26	-
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece														0	106.38	-
11. FUSE, 30 amperes	piece														0	10.61	-
12. FUSE, 60 amperes	piece														0	26.12	-
13. STARTER, 4-40 watts	piece														0	4.00	-
14. TAPE, electrical	roll														0	18.66	-
COMMON COMPUTER SUPPLIES/CONSUMABLES																	
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box														0	521.62	-
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box														0	774.50	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box														0	575.21	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box														0	893.57	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box														0	473.84	-
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box														0	733.41	-
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250 sets/box	box														0	332.91	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box														0	542.16	-
9. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece	150	100	50	50	50	50	50	50	50	50	50	50	25	725	10.66	7,728.50
10. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece	62	50	50	50	50	50	50	50	50	50	50	50	50	612	18.63	11,404.31
11. COMPACT DISK STORAGE CASE, 50 CDs capacity, min, made of durable plastic or nylon fabric, double sided sleeves, with closure	piece	20	20	20	10	10	10	10	10	10	10	10	10	10	150	54.37	8,154.90
12. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece														0	14.37	-
13. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece	100	90	50	50	50	50	50	50	50	50	50	50	50	690	22.90	15,799.97
14. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece														0	381.63	-
15. INK CARTRIDGE, HP 51645A (HP 45), black, for HP Deskjet 710c, 720c, 820cxi, 830c, 850c, 870cxi, 880c, 890c, 895cxi, 930c, 950c, 960c, 970cxi, 990cxi, 1000cxi, 1120c, 1125c, 1180c, 1220c, 1600c, 1600cm, 6122, 9300, HP Officejet G55, G85, G95, K60, K80, r45, r65, t45, t65 All-in-One HP Officejet Pro 1150c, 1170c, 1175c All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart	3	3	3	3	3	3	3	3	3	3	3	3	3	30	1,247.28	37,418.45

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
16. INK CARTRIDGE, HP C6615DA (HP 15), black, for HP Deskjet 810c, 840c, 845c, 920c, 948c, 3820, HP Officejet 5110, v40 All-in-One, HP PSC 500, 750, 950 All-in-One	cart	5	4	4	3	3	3	3	3	3	3	3	3	3	40	1,178.28	47,131.14
17. INK CARTRIDGE, HP C1823DA (HP 23), tricolor, for HP Deskjet 710c, 720c, 810c, 830c, 880c, 890c, 895cxi, 1120c, 1125c HP Officejet Pro 1170c, 1175c, r45, r65, t45, t65 All-in-One HP PSC 500 All-in-One	cart														0	1,526.43	-
18. INK CARTRIDGE, HP C6625A (HP 17), tricolor, for HP Deskjet 840c, 845c	cart	2	2	2	2	2	2	2	2	2	2	2			20	1,281.78	25,635.66
19. INK CARTRIDGE, HP C6578A/D (HP 78), tricolor, for HP Deskjet 920c, 930c, 948c, 950c, 960c, 970cxi, 990cxi, 1180c, 1220c, 3820, 6122, 9300 HP Officejet 5110, G55, G85, G95, K60, K80, v40 All-in-One, HP PSC 750, 950 All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart	3	3	3	3	3	3	3	3	3	3	3			30	1,386.33	41,589.99
20. INK CARTRIDGE, HP C6614D (HP 20), black, 28mL, for HP Deskjet 610c, 630c, 640c, 656c	cart														0	1,308.97	-
21. INK CARTRIDGE, HP C4844A (HP 10), black, 69mL, for HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2000 printer series, 2230+, 2280+ printer series, 2300+ printer series, 2500 printer series, 2600+ printer series, HP Colour Printer cp1700 series	cart	1		1					1						4	1,365.42	5,461.69
22. INK CARTRIDGE, HP C8727AA (HP 27), black, 10mL, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845 HP PSC 1110, 1210, 1315 All-in-One	cart	5	5	5	5	5	5	5	5	5	5	5	4	3	57	762.17	43,443.66
23. INK CARTRIDGE, HP C8728AA (HP 28), tri-color, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845, HP Officejet 4110, 4255 All-in-One, HP PSC 1110, 1210, 1315 All-in-One	cart	4	4	4	3	3	3	3	3	3	3	3	3	3	39	894.95	34,902.97
24. INK CARTRIDGE, HP C6656AA (HP 56), black, for HP Deskjet 840c, 845c	cart	2	2	2	2	2	2	2	2	2	2	2	2	1	23	831.17	19,116.97

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
25. INK CARTRIDGE, HP C6657AA (HP 57), tri-color, for HP Deskjet 450 printer series, 5160, 5550, 5650, 5652, 9650, 9680 HP Officejet 4110, 4255, 5510, 6110 All-in-One, HP PSC 1110, 1210, 1315, 1350, 2110, 2210, 2310 All-in-One, HP PSC 2410, 2510, Photosmart All-in-One, HP Photosmart 7150, 7260, 7268, 7450, 7550, 7660, 7760, 7960	cart	2	2	2	2	2	2	2	2	2	2	2	2	1	23	1,386.33	31,885.66
26. INK CARTRIDGE, HP C9351AA (HP 21), black, for HP Deskjet 3920, 3940, HP PSC 1410, 1402	cart	40	40	20	20	20	20	20	20	20	20	20	20	20	280	630.44	176,522.22
27. INK CARTRIDGE, HP C9352AA (HP 22), tri-color, for HP Deskjet 3920, 3940, HP Officejet 5610, HP PSC 1410, 1402	cart	30	30	30	24	20	20	20	20	20	20	20	20	20	274	726.62	199,094.57
28. INK CARTRIDGE, HP C8765WA (HP 94), black, 11 mL, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845, HP Officejet 4110, 4255 All-in-One, HP PSC 1110, 1210, 1315 All-in-One	cart														0	840.58	-
29. INK CARTRIDGE, HP C8766WA (HP 95), tri-color, for HP Deskjet 460, 5740, 6540, 6840, HP Officejet 7410 All-in-One HP PSC 2355 All-in-One, HP Photosmart 325, 375, 2610, 2710, 8150, 8450	cart														0	1,008.91	-
30. INK CARTRIDGE, HP C9361WA (HP 93), tri-color, for HP Deskjet D4160, 5440, HP Officejet 6310 All-in-One, HP PSC 1510 All-in-One, HP Photosmart 7830, C3180, C4180 All-in-One	cart	1		1				1				1			4	807.13	3,228.50
31. INK CARTRIDGE, HP C9362WA (HP 92), black, for HP Deskjet 5440, HP Officejet 6310 All-in-One, HP PSC 1510 All-in-One HP Photosmart 7830, C3180 All-in-One	cart	2	1	1	1	1	1	1	1	1	1	1	1	1	13	603.25	7,842.30
32. INK CARTRIDGE, HP CB314A (HP 900), black, for HP Deskjet 900, 910, 915	cart	2	2	1	1	1	1	1	1	1	1	1	1	1	14	262.42	3,673.89
33. INK CARTRIDGE, HP CB315A (HP 900), tri-color, for HP Deskjet 900, 910, 915	cart	2	2	2	2	2	2	2	2	2	1	1	1	1	20	337.70	6,753.93

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
34. INK CARTRIDGE, HP C4814AA (HP13), black, 28 ml, for HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart	2	2	2	2	2	2	2	2	2	2	2	2	1	23	1,005.77	23,132.73
34. INK CARTRIDGE, HP C4815A (HP 13), cyan, for HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart	2	2	2	2	2	2	2	2	2	2	2	2	1	23	1,005.77	23,132.73
35. INK CARTRIDGE, HP C4816A (HP 13), magenta, 14 ml, for HP Officejet Pro K850 HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart	2	2	2	2	2	2	2	2	2	2	2	2	1	23	1,005.77	23,132.73
36. INK CARTRIDGE, HP C4817A (HP 13), yellow , 14 ml, HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart	2	2	2	2	2	2	2	2	2	2	2	2	1	23	1,005.77	23,132.73
37. INK CARTRIDGE, HP C4836A (HP 11), cyan 28 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart														0	1,365.42	-
38. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml, for HP Officejet 9110, 9120, 9130 All-in-One HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart														0	1,365.42	-
39. INK CARTRIDGE, HP C483A (HP 11) , yellow 28 ml, for HP Officejet 9110, 9120, 9130 All-in-One HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart														0	1,365.42	-
40. INK CARTRIDGE, HP C4902AA (HP940), black, for HP Officejet Pro 8000, 8500	cart														0	997.41	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
41. INK CARTRIDGE, HP C4906AA (HP 940XL), black, HP Officejet Pro 8000, 8500	cart														0	1,380.06	-
42. INK CARTRIDGE, HPC4907AA (HP 940XL), cyan, for HP Officejet Pro 8000, 8500	cart														0	997.41	-
43. INK CARTRIDGE, HP C4908AA (HP 940XL), magenta, for HP Officejet Pro 8000, 8500	cart														0	997.41	-
44. INK CARTRIDGE, HP C4909AA (HP 940XL), yellow, for HP Officejet Pro 8000, 8500	cart														0	997.41	-
45. INK CARTRIDGE, HP C4936A (HP 18), black, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart														0	830.13	-
46. INK CARTRIDGE, HP C4937A (HP 18), cyan, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart														0	622.07	-
47. INK CARTRIDGE, HP C4938A (HP 18), magenta, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart														0	622.07	-
48. INK CARTRIDGE, HP C4939A (HP18), yellow, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart														0	622.07	-
49. INK CARTRIDGE, HP C8721A (HP 02), black, 10 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230 HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart														0	752.82	-
50. INK CARTRIDGE, HP C8767WA(HP 96), black, 21 ml, for HP Deskjet 5740, 6540, 6840, 9800, 9860, 9808, HP Photosmart 8030, 8150, 8450, 875, HP Officejet K7100, 7210, 7410 All-in-One	cart														0	1,260.87	-
51. INK CARTRIDGE, HP C8771WA(HP 02), cyan, 4 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart														0	403.56	-
52. INK CARTRIDGE, HP C8772WA(HP 02), magenta, 3.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart														0	403.56	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
53. INK CARTRIDGE, HP C8773WA(HP 02), yellow, 6 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart														0	403.56	-
54. INK CARTRIDGE, HP C8774WA(HP 02), light cyan , 5.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart														0	403.56	-
55. INK CARTRIDGE, HP C8775WA(HP 02), light magenta , 5.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart														0	403.56	-
56. INK CARTRIDGE, HP C9363WA (HP 97), tricolor , 14 ml, for HP Deskjet 5740, 6540, 6840, 9800, 9860, 9808, HP Photosmart 2575, 2610, 2710 All-in-On, HP PSC 1610, 2355 All-in-One	cart														0	1,399.92	-
57. INK CARTRIDGE, HP C9364WA (HP 98), black , 11 ml, HP Deskjet D4160, HP Photosmart D5160, 8030, HP Photosmart C4180, 2575 All-in-One	cart	1		1				1						1	4	699.44	2,797.76
58. INK CARTRIDGE, HP C9391A(HP 88XL), cyan , 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart														0	997.41	-
59. INK CARTRIDGE, HP C9392A(HP 88XL), magenta 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart														0	997.41	-
60. INK CARTRIDGE, HP C9393A(HP 88XL), yellow 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart														0	997.41	-
61. INK CARTRIDGE, HP C9396A(HP 88XL), black 58.5 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart														0	1,397.83	-
62. INK CARTRIDGE, HP CB316WA(HP 564), black, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart	3	3	3	3	3	3	3	3	3	3	3	3	3	36	478.84	17,238.20
63. INK CARTRIDGE, HP CB317WA(HP 564), photo, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart														0	400.43	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
64. INK CARTRIDGE, HP CB318WA(HP 564), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart	2	2	2	1	1	1	1	1	1	1	1	1	2	16	400.43	6,406.82
65. INK CARTRIDGE, HP CB319WA(HP 564), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart	2	2	2	1	1	1	1	1	1	1	1	1	2	16	400.43	6,406.82
66. INK CARTRIDGE, HP CB320WA (HP 564), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart	2	2	2	1	1	1	1	1	1	1	1	1	2	16	400.43	6,406.82
67. INK CARTRIDGE, HP CB323WA(HP 564XL), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart														0	795.63	-
68. INK CARTRIDGE, HP CB324WA(564XL), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart														0	795.63	
69. INK CARTRIDGE, HP CB325WA(564XL), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart														0	795.63	
70. INK CARTRIDGE, HP CB335WA(HP74), black , 4.5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart	4	4	2	2	2	2	2	2	2	2	2	2	2	28	644.03	18,032.78
71. INK CARTRIDGE, HP CB336WA (HP74XL), black , 18 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart														0	1,262.96	-
72. INK CARTRIDGE, HP CB337WA (HP75),tricolor, 3.5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart	4	4	2	2	2	2	2	2	2	2	2	2	2	28	740.21	20,725.99
73. INK CARTRIDGE, HP CB338WA (HP 75XL), tricolor, 12 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart														0	1,399.92	-
74. INK CARTRIDGE, HP CC640WA (HP 60), black, 4 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart	50	50	50	50	49	40	40	40	40	40	50	50	50	559	603.25	337,218.71
75. INK CARTRIDGE, HP CC641WA (HP60XL), black 12 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart														0	1,206.51	-

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (06.30.2012)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
76. INK CARTRIDGE, HP CC643WA (HP 60), tricolor,13 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart	50	40	40	35	30	30	30	30	30	30	30	30	30	405	724.53	293,435.26
77. INK CARTRIDGE, HP CC644WA (HP60XL), tricolor , 11 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart														0	1,409.33	-
78. INK CARTRIDGE, HP CC653AA (HP 900), black officejet , 4 ml	cart	1			1				1					1	4	604.30	2,417.20
79. INK CARTRIDGE, HP CC656AA(HP 900), tricolor officejet, 9 ml	cart	1			1				1					1	4	926.31	3,705.25
80. INK CARTRIDGE, HP CC660AA(HP702), black, 20 ml, for HP Officejet J3508, J3608, J5508 All-in-One	cart	10	8	6	6	6	6	6	6	6	6	6	6	6	78	1,008.91	78,694.79
81. INK CARTRIDGE, HP CD887AA (HP703), black deskjet, for HP Deskjet D730, F735 All-in-One	cart	15	15	15	15	15	15	15	15	15	15	15	15	11	176	330.38	58,146.53
82. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet, for HP Deskjet D730, F735 All-in-One	cart	15	15	15	15	12	12	12	12	12	12	12	12	12	156	330.38	51,538.97
83. INK CARTRIDGE, HP CD971AA (HP 920), black, for HP Officejet 6000, 7000	cart	4	2	1	1	1	1	1	1	1	1	1	1	1	16	766.35	12,261.62
84. INK CARTRIDGE, HP CD972AA (HP920XL), cyan, for HP Officejet 6000, 7000	cart	1	1	1	1	1	1	1	1	1	1	1	1	1	12	575.03	6,900.30
85. INK CARTRIDGE, HP CD973AA (HP920XL), magenta, for HP Officejet 6000, 7000	cart	1	1	1	1	1	1	1	1	1	1	1	1	1	12	575.03	6,900.30
86. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow, for HP Officejet 6000, 7000	cart	1	1	1	1	1	1	1	1	1	1	1	1	1	12	575.03	6,900.30
87. INK CARTRIDGE, HP CD975AA (HP920XL), black, for HP Officejet 6000, 7000	cart														0	1,150.05	-
88. INK CARTRIDGE, HP CN692AA(HP 704), black, for HP Ink Advantage 2010 K010a1, Ink Advantage All-in-One 20601 K110a	cart	25	25	25	25	25	25	25	20	20	20	20	10	10	250	330.38	82,594.50
89. INK CARTRIDGE, HP CN693AA (HP704), tricolor, for HP Ink Advantage 2010 K010a1, Ink Advantage All-in-One 20601 K110a	cart	25	20	15	15	15	15	15	15	15	15	15	15	15	195	330.38	64,423.71
90. INK CARTRIDGE, Brother LC67HYBK, black	cart														0	1,589.16	-
91. INK CARTRIDGE, Brother LC67HYC, cyan	cart														0	961.86	-
92. INK CARTRIDGE, Brother LC67HYM, magenta	cart														0	961.86	-
93. INK CARTRIDGE, Brother LC67HY, yellow	cart														0	961.86	-
94. INK CARTRIDGE, Brother LC 39BK, black	cart														0	705.71	-
95. INK CARTRIDGE, Brother LC 39Y, yellow	cart														0	465.25	-
96. INK CARTRIDGE, Brother LC 39C, cyan	cart														0	465.25	-
97. INK CARTRIDGE, Brother LC 39M, magenta	cart														0	465.25	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																
98. INK CARTRIDGE, Lexmark Black #14, PN 18C2090A	cart													0	1,008.91	-
99. INK CARTRIDGE, Lexmark Color #15, PN 18C2110A	cart													0	1,252.51	-
100. INK CARTRIDGE, Lexmark # 17, black, PN 10N0217	cart	1		1		1		1		1		1		6	1,008.91	6,053.45
101. INK CARTRIDGE, Lexmark # 27, colored, PN 10N0227	cart	1		1		1		1		1		1		6	1,202.33	7,213.95
102. INK CARTRIDGE, Lexmark Photo #31, PN 18C0031A	cart													0	2,127.59	-
103. INK CARTRIDGE, Lexmark Black #34, PN 18C0034A	cart													0	1,704.17	-
104. INK CARTRIDGE, Lexmark Color #35, PN 18C0035A	cart													0	2,059.64	-
105. INK CARTRIDGE, Epson C13T028091, black, for printer Stylus C60/CX3100	cart													0	1,166.78	-
106. INK CARTRIDGE, Epson C13T029091, color, for printer Stylus C60/C50/ CX3100	cart													0	1,065.36	-
107. INK CARTRIDGE, Epson C13T032190, black, for printer Stylus C80/C82/ CX5100	cart													0	1,258.78	-
108. INK CARTRIDGE, Epson C13T032290, Cyan, for printer Stylus C80	cart													0	601.16	-
109. INK CARTRIDGE, Epson C13T032390, Magenta, for printer Stylus C80	cart													0	601.16	-
110. INK CARTRIDGE, Epson C13T032490, Yellow, for printer Stylus C80	cart													0	601.16	-
111. INK CARTRIDGE, Epson C13T038190, black, for printer Stylus C41SX/UX	cart													0	494.52	-
112. INK CARTRIDGE, Epson C13T038191, black, for printer Stylus C41SX/UX (Double Pack)	cart													0	871.95	-
113. INK CARTRIDGE, Epson C13T039090, color, for printer Stylus C41SX/UX	cart													0	774.72	-
114. INK CARTRIDGE, Epson C13T042290, Cyan, for printer Stylus C82/CX5100	cart													0	547.84	-
115. INK CARTRIDGE, Epson C13T042390, Magenta, for printer Stylus C82/CX5100	cart													0	547.84	-
116. INK CARTRIDGE, Epson C13T042490, Yellow, for printer Stylus C82/CX5100	cart													0	547.84	-
117. INK CARTRIDGE, Epson C13T046190, black, for printer Stylus C63/C83	cart													0	629.39	-
118. INK CARTRIDGE, Epson C13T047290, Cyan, for printer Stylus C63/C83	cart													0	387.88	-
119. INK CARTRIDGE, Epson C13T047390, Magenta, for printer Stylus C63/C83	cart													0	387.88	-
120. INK CARTRIDGE, Epson C13T047490, Yellow, for printer Stylus C63/C83	cart													0	387.88	-
121. INK CARTRIDGE, Epson C13T062190, black, High Cap, for printer Stylus CX3700/4700/C67	cart													0	644.03	-

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
A. AVAILABLE AT PROCUREMENT SERVICE STORES																
122. INK CARTRIDGE, Epson C13T063190, black, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	494.52	-
123. INK CARTRIDGE, Epson C13T063290, Cyan, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	397.29	-
124. INK CARTRIDGE, Epson C13T063390, Magenta, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	397.29	-
125. INK CARTRIDGE, Epson C13T063490, Yellow, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	397.29	-
126. INK CARTRIDGE, Epson C13T075190, Black, for printer Stylus color C59/CX2900	cart													0	295.88	-
127. INK CARTRIDGE, Epson C13T075290, Cyan, for printer Stylus color C59/CX2900	cart													0	295.88	-
128. INK CARTRIDGE, Epson C13T075390, Magenta, for printer Stylus color C59/CX2900	cart													0	295.88	-
129. INK CARTRIDGE, Epson C13T075490, Yellow, for printer Stylus color C59/CX2900	cart													0	295.88	-
130. INK CARTRIDGE, Epson C13T103190, Black, for printer Stylus T40W/TX600FW	cart													0	870.90	-
131. INK CARTRIDGE, Epson C13T103290, Cyan, for printer Stylus T40W/TX600FW	cart													0	580.25	-
132. INK CARTRIDGE, Epson C13T103390, Magenta, for printer Stylus T40W/TX600FW	cart													0	580.25	-
133. INK CARTRIDGE, Epson C13T103490, Yellow, for printer Stylus T40W/TX600FW	cart													0	580.25	-
134. INK CARTRIDGE, Epson C13T104190, black, for printer C110, CX7300/8300, TX200/400, Pigment High Cap	cart													0	580.25	-
135. INK CARTRIDGE, Epson C13T104193, Black, for printer C110, CX7300/8300, TX200/400 Pigment High Cap - Double Pack	cart													0	967.09	-
136. INK CARTRIDGE, Epson C13T105190, Black, for printer Stylus T10/T11/T13/T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300 F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300 F, Pigment - 73N	cart													0	434.93	-
137. INK CARTRIDGE, Epson C13T105290, Cyan, for printer Stylus T10/T11/T13/T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300 F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300 F, Pigment - 73N	cart													0	434.93	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																
138. INK CARTRIDGE, Epson C13T105390, Magenta, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	434.93	-
139. INK CARTRIDGE, Epson C13T105490, Yellow, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	434.93	-
140. INK CARTRIDGE, Epson C13T107190, Black, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	286.47	-
141. INK CARTRIDGE, Epson C13T107290, Cyan, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	286.47	-
142. INK CARTRIDGE, Epson C13T107390, Magenta, for printer T10/T11/ T13/ T20E/TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	286.47	-
143. INK CARTRIDGE, Epson C13T107490, Yellow, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	286.47	-
144. INK CARTRIDGE, Epson C13T111190, Black, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	963.95	-
145. INK CARTRIDGE, Epson C13T111290, Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	963.95	-
146. INK CARTRIDGE, Epson C13T111390, Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	963.95	-
147. INK CARTRIDGE, Epson C13T111490, Yellow, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	963.95	-
148. INK CARTRIDGE, Epson C13T111590, Light Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	963.95	-
149. INK CARTRIDGE, Epson C13T111690, Light Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	963.95	-
150. INK CARTRIDGE, Epson C13T112190, Black, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	673.30	-
151. INK CARTRIDGE, Epson C13T112290, Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	673.30	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																
152. INK CARTRIDGE, Epson C13T112390, Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	673.30	-
153. INK CARTRIDGE, Epson C13T112490, Yellow, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	673.30	-
154. INK CARTRIDGE, Epson C13T112590, Light Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	673.30	-
155. INK CARTRIDGE, Epson C13T112690, Light Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	673.30	-
156. INK CARTRIDGE, Epson C13T141190, Black, for ME 32/320/620F - 141	cart													0	310.51	-
157. INK CARTRIDGE, Epson C13T141290, Cyan, for ME 32/320/620F - 141	cart													0	349.20	-
158. INK CARTRIDGE, Epson C13T141390, Magenta, for ME 32/320/620F - 141	cart													0	349.20	-
159. INK CARTRIDGE, Epson C13T141490, Yellow, for ME 32/320/620F - 141	cart													0	349.20	-
160. INK CARTRIDGE, Epson C13T143190, Black, for printer ME 960FWD/900WD - 143	cart													0	590.71	-
161. INK CARTRIDGE, Epson C13T143290, Cyan, for printer ME Office 960FWD/ 900WD - 143	cart													0	465.25	-
162. INK CARTRIDGE, Epson C13T143390, Magenta, for printer ME Office 960FWD/ 900WD - 143	cart													0	465.25	-
163. INK CARTRIDGE, Epson C13T143490, Yellow, for printer ME Office 960FWD/ 900WD - 143	cart													0	465.25	-
164. MOUSE, optical, USB conection type	piece	2		2										4	179.09	716.35
165. TONER CARTRIDGE, HP C4092A, black, for HP Laserjet 1100 printer series, 3200 All-in-One	cart													0	3,221.19	-
166. TONER CARTRIDGE, HP C4096A, balck, for HP Laserjet 2100, 2200 printer series	cart													0	5,381.19	-
167. TONER CARTRIDGE, HP C7115A, black, for HP Laserjet 1000, 1200 printer series, 3300 mfp printer series, 3380 All-in-One	cart													0	3,301.69	-
168. TONER CARTRIDGE, HP C8543XC, high cap, black, for HP Laserjet 9000, 9040, 9050, HP Laserjet M9040, M9050 MFP series	cart													0	11,919.75	-
169. TONER CARTRIDGE, HP 92298A, black, for HP Laserjet 4, 4m, 4plus/ 4m plus, 5, 5m, 5n	cart													0	4,610.66	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
170. TONER CARTRIDGE, HP C4127X, high cap, black, for HP Laserjet 2100, 2200 printer series	cart														0	7,514.01	-
171. TONER CARTRIDGE, HP C4129X, balck, HP Laserjet 5000, 5100 printer series	cart														0	9,671.92	
172. TONER CARTRIDGE, HP Q2613X, for HP Laserjet 1300 printer series	cart														0	4,244.73	-
173. TONER CARTRIDGE, HP Q2613A, black, for HP Laserjet 1300 printer series	cart														0	3,904.94	-
174. TONER CARTRIDGE, HP Q2612A, black, for HP Laserjet 1010, 1012, 1015, 1018, 1020, 1022, 3015, 3020, 3030, 3050, 3052, 3055, M1005, M1319f MFP Printer	cart	8	5	8	5	5	6	5	5	5	7	5	5	69	2,937.86	202,712.00	
175. TONER CARTRIDGE, HP Q5942A, black, for HP Laserjet 4250, 4350 printer series	cart														0	6,258.36	-
176. TONER CARTRIDGE, HP Q6511A	cart	2	2	2	2	2	2	2	2	2	2	2	2	24	5,204.50	124,907.98	
177. TONER CARTRIDGE, HP Q7516AC, black	cart														0	7,848.57	-
178. TONER CARTRIDGE, HP Q751A, black, for HP Laserjet P3005, M3027, M3035 MFP Printer Series	cart														0	5,581.92	-
179. TONER CARTRIDGE, HP Q1338A, black, for HP Laserjet 4200 printer series	cart														0	6,437.14	-
180. TONER CARTRIDGE, HP Q3960A, black, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart														0	3,554.70	-
181. TONER CARTRIDGE, HP Q3961A, cyan, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart														0	4,291.78	-
182. TONER CARTRIDGE, HP Q3962A, yellow, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart														0	4,291.78	-
183. TONER CARTRIDGE, HP Q3963A, magenta, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart														0	4,291.78	-
184. TONER CARTRIDGE, HP Q3971A, cyan, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart														0	3,226.41	-
185. TONER CARTRIDGE, HP Q3972A, yellow, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart														0	3,226.41	-
186. TONER CARTRIDGE, HP Q3973A, magenta, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart														0	3,226.41	-
187. TONER CARTRIDGE, HP Q5949A, black, for HP Laserjet 1160, 1320 printer series, 3390, 3392 All-in-One	cart														0	3,549.47	-
188. TONER CARTRIDGE, HP Q5950A, black, for HP Color LaserJet 4700 Printer Series	cart														0	7,684.43	-
189. TONER CARTRIDGE, HP Q5951A, cyan, for HP Color LaserJet 4700 Printer Series	cart														0	10,902.47	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
190. TONER CARTRIDGE, HP Q5952A, yellow, for HP Color LaserJet 4700 Printer Series	cart														0	10,902.47	-
191. TONER CARTRIDGE, HP Q5953A, magenta, for HP Color LaserJet 4700 Printer Series	cart														0	10,902.47	-
192. TONER CARTRIDGE, HP Q7553A, black, for HP Laserjet P3005, M3027, M3035 MFP Printer Series	cart														0	3,384.28	-
193. TONER CARTRIDGE, HP C3906F, black, for HP Laserjet 5L printer series, 6L printer series, 3100 All-in-One, 3150 All-in-One	cart														0	3,139.64	-
194. TONER CARTRIDGE, HP CB380A, black, for HP Color LaserJet CP6015 printer series	cart														0	8,801.02	
195. TONER CARTRIDGE, HP CB381A, cyan, for HP Color LaserJet CP6015 printer series	cart														0	13,758.78	
196. TONER CARTRIDGE, HP CB382A, yellow, for HP Color LaserJet CP6015 printer series	cart														0	13,758.78	
197. TONER CARTRIDGE, HP CB383A, magenta, for HP Color LaserJet CP6015 printer series	cart														0	13,758.78	
198. TONER CARTRIDGE, HP CB390A, black, for HP Color LaserJet CM6030/CM6040 MFP	cart														0	2,852.12	
199. TONER CARTRIDGE, HP CB435A, black, for HP Laserjet P1005, P1006 printer series	cart	2	2	2	2	2	1	1	1	1	1	1	1	17	2,554.16	43,420.66	
200. TONER CARTRIDGE, HP CB436A, black, for HP Laserjet P1505 printer series	cart	1	1	1	1	1	1	1	1	1	1	1		10	2,997.45	29,974.49	
201. TONER CARTRIDGE, HP CB540A, black, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart	15	15	15	15	15	15	15	15	15	15	4	5	159	2,958.77	470,443.64	
202. TONER CARTRIDGE, HP CB541A, cyan, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart	10	10	10	10	10	10	10	10	10	10	5	10	6	111	2,718.30	301,731.30
203. TONER CARTRIDGE, HP CB542A, yellow, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart	11	9	9	9	9	9	9	9	9	9	9	9	9	110	2,718.30	299,013.00
204. TONER CARTRIDGE, HP CB543A, magenta, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart	11	9	9	9	9	9	9	9	9	9	9	9	9	110	2,718.30	299,013.00
205. TONER CARTRIDGE, HP CC364A, black, for HP LaserJet P4014, P4015, P4515 printer series	cart														0	6,482.10	-
206. TONER CARTRIDGE, HP CC364XC, high cap, black, for HP LaserJet P4015, P4515 printer series	cart														0	11,887.34	-
207. TONER CARTRIDGE, HP CC530A, black, for HP Color LaserJet CP2025 printer series	cart														0	5,190.91	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
208. TONER CARTRIDGE, HP CC531A, cyan, for HP Color LaserJet CP2025 printer series	cart														0	4,868.89	-
209. TONER CARTRIDGE, HP CC532A, yellow, for HP Color LaserJet CP2025 printer series	cart														0	4,868.89	-
210. TONER CARTRIDGE, HP CC533A, magenta, for HP Color LaserJet CP2025 printer series	cart														0	4,773.57	-
211. TONER CARTRIDGE, HP CE250A, black, for HP Color LaserJet CP3520 printer series	cart														0	5,385.37	-
212. TONER CARTRIDGE, HP CE251A, cyan, for HP Color LaserJet CP3520 printer series	cart														0	10,607.64	-
213. TONER CARTRIDGE, HP CE252A, yellow, for HP Color LaserJet CP3520 printer series	cart														0	10,607.64	-
214. TONER CARTRIDGE, HP CE253A, magenta, for HP Color LaserJet CP3520 printer series	cart														0	10,607.64	-
215. TONER CARTRIDGE, HP CE255A, black, for HP LaserJet P3010 printer series	cart														0	6,389.05	-
216. TONER CARTRIDGE, HP CE255X, black, for HP LaserJet P3010 printer series	cart														0	9,029.98	-
217. TONER CARTRIDGE, HP CE260A, black, for HP Color LaserJet Enterprise CP4020 Printer Series	cart														0	6,311.68	-
218. TONER CARTRIDGE, HP CE261A, cyan, for HP Color LaserJet Enterprise CP4020 Printer Series	cart														0	11,464.95	-
219. TONER CARTRIDGE, HP CE262A, yellow, for HP Color LaserJet Enterprise CP4020 Printer Series	cart														0	11,464.95	-
220. TONER CARTRIDGE, HP CE263A, magenta, for HP Color LaserJet Enterprise CP4020 Printer Series	cart														0	11,464.95	-
221. TONER CARTRIDGE, HP CE270A, black, for HP Color LaserJet Enterprise CP5520 Printer Series	cart														0	10,164.35	-
222. TONER CARTRIDGE, HP CE271A, cyan, for HP Color LaserJet Enterprise CP5520 Printer Series	cart														0	16,575.36	-
223. TONER CARTRIDGE, HP CE272A, yellow, for HP Color LaserJet Enterprise CP5520 Printer Series	cart														0	16,575.36	-
224. TONER CARTRIDGE, HP CE273A, magenta, for HP Color LaserJet Enterprise CP5520 Printer Series	cart														0	16,575.36	-
225. TONER CARTRIDGE, HP CE278A, black, for HP LaserJet P1566, P1606dn, M1536dnf printer	cart														0	3,086.32	-
226. TONER CARTRIDGE, HP CE285A, black, for HP LaserJet P1102, P1102w, printer	cart														0	2,721.44	-
227. TONER CARTRIDGE, HP CE310A, black, for HP Color LaserJet Pro CP1020 Printer Series	cart														0	2,264.55	-
228. TONER CARTRIDGE, HP CE311A, cyan, for HP Color LaserJet Pro CP1020 Printer Series	cart														0	2,446.47	-
229. TONER CARTRIDGE, HP CE312A, yellow, for HP Color LaserJet Pro CP1020 Printer Series	cart														0	2,446.47	-

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
A. AVAILABLE AT PROCUREMENT SERVICE STORES																
230. TONER CARTRIDGE, HP CE313A, magenta, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,446.47	-
231. TONER CARTRIDGE, HP CE320A, black, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart	2		2				2						2	2,908.58	23,268.65
232. TONER CARTRIDGE, HP CE321A, cyan, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart	1		1				1						1	2,761.17	11,044.66
233. TONER CARTRIDGE, HP CE322A, yellow, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart	2		2				2						2	2,761.17	22,089.32
234. TONER CARTRIDGE, HP CE323A, magenta, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart	1	1	1	1	1	1	1	1	1	1	1	1	12	2,761.17	33,133.99
235. TONER CARTRIDGE, HP CE390A, black, for HP Laserjet Enterprise 600, M601, 600, M602, 600, M603, M4555 MFP Series	cart													0	7,318.50	-
236. TONER CARTRIDGE, HP CE390X, high cap, black, for HP Laserjet Enterprise 600, M601, 600, M602, 600, M603, M4555 MFP Series	cart													0	12,219.80	-
237. TONER CARTRIDGE, HP CE400A, black, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	6,630.56	-
238. TONER CARTRIDGE, HP CE401A, cyan, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	9,706.42	-
239. TONER CARTRIDGE, HP CE402A, yellow, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	9,706.42	-
240. TONER CARTRIDGE, HP CE403A, magenta, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	9,706.42	-
241. TONER CARTRIDGE, HP CE505A, black, for HP LaserJet P2035, P2055 printer series	cart													0	3,680.16	-
242. TONER CARTRIDGE, HP CE505XC, high cap, black, for HP LaserJet P2055 printer series	cart													0	6,757.07	-
243. TONER CARTRIDGE, HP CE740A, black, for HP Color Laserjet Professional CP5220, Printer Series	cart													0	6,223.86	-
244. TONER CARTRIDGE, HP CE741A, cyan, for HP Color Laserjet Professional CP5220, Printer Series	cart													0	11,039.43	-
245. TONER CARTRIDGE, HP CE742A, yellow, for HP Color Laserjet Professional CP5220, Printer Series	cart													0	11,039.43	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
246. TONER CARTRIDGE, HP CE743A, magenta, for HP Color Laserjet Professional CP5220, Printer Series	cart														0	11,039.43	-
247. TONER CARTRIDGE, HP Q1339A, black, HP Laserjet 4300 printer series	cart														0	8,801.02	-
248. TONER CARTRIDGE, HP Q6000A, black, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart														0	3,192.96	-
249. TONER CARTRIDGE, HP Q6001A, cyan, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart														0	3,480.47	-
250. TONER CARTRIDGE, HP Q6002A, yellow, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart														0	3,480.47	-
251. TONER CARTRIDGE, HP Q6003A, magenta, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart														0	3,480.47	-
252. TONER CARTRIDGE, HP Q6460A, black, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart														0	6,075.40	-
253. TONER CARTRIDGE, HP Q6461A, cyan, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart														0	13,069.80	-
254. TONER CARTRIDGE, HP Q6462A, yellow, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart														0	13,069.80	-
255. TONER CARTRIDGE, HP Q6463A, magenta, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart														0	13,069.80	-
256. TONER CARTRIDGE, HP Q6470A, black, for HP Color LaserJet 3600 Printer Series	cart														0	5,555.79	-
257. TONER CARTRIDGE, HP Q6471A, cyan, for HP Color LaserJet 3600 Printer Series	cart														0	5,524.42	-
258. TONER CARTRIDGE, HP Q6472A, yellow, for HP Color LaserJet 3600 Printer Series	cart														0	5,524.42	-
259. TONER CARTRIDGE, HP Q6473A, magenta, for HP Color LaserJet 3600 Printer Series	cart														0	5,524.42	-
280. TONER CARTRIDGE, HP Q7570A, black, HP Laserjet M5025, M5035 MFP Printer Series	cart														0	7,454.42	-
281. TONER CARTRIDGE, HP Q7581A, cyan, for HP Color LaserJet 3800, CP3505 Printer Series	cart														0	7,152.27	-
282. TONER CARTRIDGE, HP Q7582A, yellow, for HP Color LaserJet 3800, CP3505 Printer Series	cart														0	7,152.27	-
283. TONER CARTRIDGE, HP Q7583A, magenta, for HP Color LaserJet 3800, CP3505 Printer Series	cart														0	7,152.27	-
284. TONER CARTRIDGE, Brother TN-155BK, black	cart														0	4,328.37	-
285. TONER CARTRIDGE, Brother TN-155M, magenta	cart														0	5,802.53	-
286. TONER CARTRIDGE, Brother TN-155Y, yellow	cart														0	5,802.53	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
287. TONER CARTRIDGE, Brother TN-155C, cyan	cart														0	5,802.53	-
288. TONER CARTRIDGE, Brother TN-2025	cart														0	2,859.44	-
289. TONER CARTRIDGE, Brother TN-2130	cart														0	1,871.45	-
290. TONER CARTRIDGE, Brother TN-2150	cart														0	2,875.13	-
291. TONER CARTRIDGE, Brother TN3060	cart														0	4,673.39	-
292. TONER CARTRIDGE, TN-3250, low yield, for Brother HL5350DN	cart														0	3,565.16	-
293. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart														0	4,737.16	-
294. TONER CARTRIDGE, Lexmark 1382920	cart														0	14,553.36	-
295. TONER CARTRIDGE, Lexmark X340A11G	cart														0	6,116.18	-
296. TONER CARTRIDGE, Lexmark E360H11P	cart														0	12,071.34	-
297. TONER CARTRIDGE, Lexmark E450A11P	cart														0	6,851.16	-
298. TONER CARTRIDGE, Lexmark T650A11P	cart														0	9,681.33	-
299. TONER CARTRIDGE, Developer, Epson C13S050005, for printer EPL-5500	cart														0	3,189.82	-
300. TONER CARTRIDGE, Developer, Epson C13S050010, for printer EPL-5700L/5800	cart														0	5,223.32	-
301. TONER CARTRIDGE, Developer, Epson C13S050087, for printer EPL-5900/5900L	cart														0	5,324.73	-
302. TONER CARTRIDGE, Developer, Epson C13S050166, 6K, for printer EPL-6200	cart														0	5,179.41	-
303. TONER CARTRIDGE, Developer, Epson C13S050167, 3K, for printer EPL-6200/6200L	cart														0	3,292.28	-
304. TONER CARTRIDGE, Epson C13S050440, Std Cap, for printer AL-M2010D/DN	cart														0	5,711.57	-
305. TONER CARTRIDGE, Developer, Epson C13S050520, 1.8K, for printer AL-M1200	cart														0	3,631.02	-
306. TONER CARTRIDGE, Developer, Epson C13S050521, 3.2K, for printer AL-M1200	cart														0	5,372.82	-
307. TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer model MFP 6545	cart														0	8,886.75	-
308. TONER CARTRIDGE, Samsung Part No. MLD3050B for printer ML-D3050 / ML-D3051	cart														0	6,691.20	-
309. TONER CARTRIDGE, Samsung Part No. MLTD105L, for printer ML 2580n	cart	6	6	6	6	6	6	6	6	6	6	6	2		62	2,875.13	178,257.75
310. TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML D2851ND	cart														0	4,887.71	-
311. TONER CARTRIDGE, Samsung Part No. MLTD104-S, for Samsung ML 1660	cart														0	2,927.40	-
312. TONER CARTRIDGE, Samsung Part No. MLTD103-S	cart														0	2,927.40	-
313. TONER CARTRIDGE, Samsung ML-2250D5	cart														0	4,809.30	-
314. TONER CARTRIDGE, Samsung ML-2010D3	cart														0	3,031.95	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
315. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart														0	3,939.94	-
316. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart														0	2,914.65	-
317. TONER CARTRIDGE, Kyocera TK-120	cart														0	5,385.37	-
318. TONER CARTRIDGE, for Kyocera FS4000DN printer TK330	cart														0	8,243.77	-
319. TONER CARTRIDGE, for Kyocera FS4020DN printer TK364	cart														0	8,527.10	-
320. RIBBON CARTRIDGE, Lexmark 11A3550 for Printer Models 23xx series	cart														0	1,170.96	-
321. RIBBON CARTRIDGE, Epson C13SO15505 for printer DFX-9000	cart														0	1,157.37	-
322. RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer LQ 300/300+II & 580	cart														0	122.32	-
323. RIBBON CARTRIDGE, Epson C13SO15508(S015016), black, for printer LQ 670/680/680Pro	cart														0	353.38	-
324. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	cart														0	1,254.60	-
325. RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-5000+/ 8000/8500 Black Ribbon (S015055)	cart														0	963.95	-
326. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-3000/3000+/3500	cart														0	1,055.96	-
327. RIBBON CARTRIDGE, Epson C13SO15589(S015337), for printer LQ-590	cart														0	382.65	-
328. RIBBON, Epson RN 8755	cart	10	10	10	10	10	10	10	10	10	10	10	10	10	120	85.21	10,224.99
329. RIBBON, Epson RN 8750	cart	7	5	5	5	5	5	5	5	5	5	5	5	5	62	77.16	4,784.04
330. RIBBON, Epson RN 7754	cart														0	130.69	-
331. RIBBON, Epson RN SO 15083/SO 15086	cart														0	728.71	-
332. RIBBON, Epson RN SO 15327	cart														0	336.65	-
333. RIBBON CARTRIDGE, for Fujitsu DL3850	cart														0	449.57	-
334. PRINTHEAD, HP 11, black, C4810A , 8 ml, for HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart														0	1,399.92	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
335. PRINthead, HP 11, cyan, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series , HP Colour Printer cp1700 series	cart														0	1,399.92	-
336. PRINthead, HP 11, magenta C4812A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart														0	1,399.92	-
337. PRINthead, HP 11 yellow, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart														0	1,399.92	-
338. Photoconductor Kit, Lexmark PN 12A8302	cart														0	4,223.82	-
339. Photoconductor Kit, Lexmark PN E260X22G	cart														0	2,352.38	-
340. Photoconductor Kit, Lexmark PN E250X22G	cart														0	2,352.38	-
341. PHOTOCODUCTOR UNIT, Epson C13S051099, for printer EPL 6200/6200L	cart														0	3,476.29	-
342. IMAGING UNIT, Samsung SCXR6555A	cart														0	10,455.00	-
COMMON OFFICE SUPPLIES																	
1. ACETATE, gauge #3, 50m in length	roll														0	627.32	-
2. AIR FRESHENER, 280ml/can	can	15	2	12		9		8	6	2	8		9	71	91.68	6,509.00	
3. ALCOHOL, 70%, ethyl 500 ml	bottle	80	70	70	80	70	75	80	70	70	30	35	33	763	41.04	31,314.28	
4. AUDIO CASSETTE TAPE, 90min. recording time	piece														0	21.10	-
5. BINDER, 3-ring, D-type, A4, 64mm(2.5"), with insert clear-view pocket on front, back and spine for label	pair														0	117.26	-
6. BINDER, 3-ring, D-type, legal, 64MM(2.5"), with insert clear-view pocket on front, back and spine for label	pair														0	122.59	-
7. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box	1	1	1	1	1	1	1	1	1	0	0	0	9	335.79	3,022.11	
8. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box														0	339.79	-
9. CARTOLINA, assorted color, 20s/pack	pack	50	50	50	50	50	50	50	42	40	40	40	40	552	71.64	39,543.76	
10. CARTOLINA, white, 20s/pack	pack														0	42.64	-
11. CHALK, white, dustless, 100 pcs/box	box	65	50	50	50	50	50	50	50	50	50	50	50	615	35.18	21,634.47	
12. CLIP, bulldog (3")	piece														0	7.87	-
13. CLIP, backfold, 25mm, 12s/box	box														0	14.92	-
14. CLIP, backfold, 50mm, 12s/box	box	38	20	20	20	20	20	20	20	20	20	20	20	258	43.17	11,138.63	
15. CLIP, backfold, 19mm, 12s/box	box														0	7.73	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
16. CLIP, backfold, 32mm, 12s/box	box														0	17.06	-
17. COLUMNAR PAD, 4 cols, 50 gsm min.	pad														0	25.05	-
18. COLUMNAR PAD, 14 cols, 50 gsm min.	pad	1		1					1				1		4	44.77	179.09
19. COLUMNAR PAD, 16 cols, 50 gsm min.	pad														0	43.71	-
20. COLUMNAR PAD, 18 cols, 50 gsm min.	pad	1	1	1	1	1	1	1	1	1	1	1	1	1	10	73.02	730.21
21. COLUMNAR NOTEBOOK, 12 cols	piece														0	20.25	-
22. CORRECTION TAPE, disposable, usable length of 6 meters(min), 5mm width	pair	85	85	85	85	85	85	85	85	85	85	85	50	72	972	21.27	20,673.23
23. DATA FILE BOX, (5"x9"x15-3/4")	box														0	62.89	-
24. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece														0	68.22	-
25. EDP BINDER, TB, for 11" X 9-1/2" CCF	piece														0	34.11	-
26. EDP BINDER, TB, for 11" X 14-7/8" CCF, plastic, spring rod type, assorted colors	piece															34.11	-
27. ENVELOPE, documentary (10"x15"), 500s/box	box	1		1		1			1					1	6	600.16	3,600.95
28. ENVELOPE, expanding, kraft, legal size, 100s/box	box	1		1		1			1					1	5	666.83	3,334.17
29. ENVELOPE, mailing white, 500s/box	box														0	156.40	-
30. ENVELOPE, mailing white with window, 500s	box	1	1	1	1	1	1	1	1	1	1	1	1	1	12	200.94	2,411.29
31. ENVELOPE, pay, kraft, (4"x7-1/2"), 496s/box	box														0	105.10	-
32. ENVELOPE, expanding, plastic, legal size	piece														0	46.90	-
33. ENVELOPE, documentary, A4, 500s/box	box	1			1				1					1	5	472.14	2,360.68
34. ERASER, blackboard/whiteboard	piece	40	24	20	20	20	20	20	20	20	20	20	20	20	264	10.85	2,865.65
35. ERASER, rubber	piece	8	8	8	8	8	8	8	8	8	8	8	8	8	96	5.31	509.71
36. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece														0	81.02	-
37. FOLDER, pressboard, plain, legal, 100s/box	pack	5	5	5	5	5	5	5	5	5	5	5	1		51	872.93	44,519.48
38. FOLDER, tagboard, legal size, 100s/box	pack	10	10	10	10	5	5	5	5	5	5	5	5	5	80	335.79	26,863.20
39. FOLDER, tagboard, A4 size, 100s/box	pack	1	1	1	1	1	1	1	1						7	303.81	2,126.67
40. FOLDER, morocco/fancy, legal size, 50s/pack	pack	1	1	1	1	1	1	1	1	1	1	1	1	1	12	264.37	3,172.42
41. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle														0	261.17	-
42. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack	2													2	201.47	402.95
43. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack	7	7	7	7	7	7	7	7	7	7	7	7	7	70	214.27	14,998.62
44. GLUE, all purpose, 300 grams min.	jar	50	42	35	35	35	35	35	35	35	35	35	35	35	442	46.90	20,731.57
45. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece	11	10	10	10	10	10	10	10	10	10				91	33.58	3,055.69
46. INDEX CARD, 3"x 5", ruled both sides, 500s/pack	pack														0	42.00	-
47. INDEX CARD, 5" x 8", ruled both side, 500s/pack	pack	1													1	95.94	95.94
48. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box														0	35.44	-
49. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box														0	51.41	-
50. INDEX TAB, self-adhesive, 10 pcs/box	box	1	1	1	1	1	1	1	1						6	50.64	303.81
51. LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube														0	13.30	-
52. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle														0	506.35	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
53. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece	70	70	70	70	70	70	70	70	70	70	20	13	733	37.31	27,348.23	
54. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece													0	37.31	-	
55. MAP PIN, round head, 100s/case	case													0	37.31	-	
56. MARKER, fluorescent, 3 colors/set	set													0	42.11	-	
57. MARKING PEN, whiteboard, black	piece	65	65	65	65	65	65	65	65	74	40	40	40	714	12.16	8,679.74	
58. MARKING PEN, whiteboard, blue	piece	50	31	30	30	30	30	30	30	30	30	30	30	381	12.16	4,631.63	
59. MARKING PEN, whiteboard, red	piece	25	20	20	20	20	20	20	20	20	20	20	20	245	12.16	2,978.34	
60. MARKER, permanent, black	piece	80	80	80	74	74	60	60	60	60	60	60	60	808	12.56	10,145.45	
61. MARKER, permanent, blue	piece	50	25	25	25	25	25	25	25	25	25	25	25	325	12.56	4,080.78	
62. MARKER, permanent, red	piece	8	6	6	6	6	6	6	6	6	6	6	6	74	12.56	929.16	
63. NOTE BOOK, stenographer's, 40 leaves, ruled both sides	piece	50	50	50	50	50	50	50	50	50	50	24		524	7.89	4,135.67	
64. NOTE PAD, (3"x3"), 100 sheets/pad	pad	50	50	50	50	50	50	50	50	50	50	46		546	35.18	19,207.19	
65. NOTE PAD, (3"x4"), 100 sheets/pad	pad	30	30	30	30	30	30	30	30	30	30	30	8	338	58.63	19,816.94	
66. NOTE PAD, (2"x2"), 400 sheets/pad	pad													0	115.13	-	
67. NOTE PAD, (2"x3"), 100 sheets/pad	pad													0	31.98	-	
68. OIL, for general purpose, 120 mL	bottle													0	35.18	-	
69. PAPER, bond, Premium Grade, 210mm x 297mm (A4), 70 gsm	ream													0	101.15	-	
70. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream													0	71.83	-	
71. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream													0	112.87	-	
72. PAPER, for Plain Paper Copier, 254mm 356mm(B4), 70gsm	ream													0	199.53	-	
73. PAPER, ruled pad, 216mmx330mm, 90 sheets/pad	pad	30	30	30	30	30	30	30	30	30	30	20	24	344	20.04	6,893.33	
74. PAPER, thermal, 210mmx30M, 1/2" core	roll													0	36.99	-	
75. PAPER, thermal, 216mmx30M, 1/2" core	roll													0	36.99	-	
76. PAPER, multicopy, 210mm x 297mm(A4), 80gsm	ream	230	230	230	230	230	230	230	230	230	230	43	30	2373	121.03	287,208.94	
77. PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets/pack	ream	1	1	1	1	1	1	1	1	1	1			10	165.23	1,652.30	
78. PAPER FASTENER, for paper, metal, 50 sets/box	box	35	35	35	35	35	35	35	35	35	35	9		359	84.09	30,188.67	
79. PAPER CLIP, gem type, jumbo, 48mm, 100s/box	box	40	40	40	40	40	40	40	40	40	40	28		428	14.39	6,159.35	
80. PAPER CLIP, gem type, 32mm, 100s/box	box	78	20	20	20	20	20	20	20	20	20	20	20	298	8.00	2,382.51	
81. PENCIL, lead, w/eraser, one(1) dozen per box	box	25	25	25	25	25	25	25	25	25	25	2	2	254	21.04	5,344.99	
82. PENCIL, mechanical, for 0.5mm lead	piece													0	19.19	-	
83. PUSH PIN, flat head type, assorted colors, 100s/case	case	30	30	30	30	30	30	30	30	30	30	30		330	38.38	12,664.08	
84. RECORD BOOK, 300 pages, Smyth sewn	book	28	28	28	28	28	28	28	28	28	28	2	3	285	58.63	16,709.55	
85. RECORD BOOK, 500 pages, Smyth sewn	book	5	5	5	5	5	5	5	5	5	5	2		52	90.61	4,711.72	

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (06.30.2012)	Total Amount	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
86. RIBBON, nylon, manual typewriter	spool	1	1	1	1	1	1	1	1	1	1	1	1	1	12	14.90	178.84
87. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece														0	479.70	-
88. RING BINDER, 6mm x 1.12m, plastic, 10 pcs/bundle	bundle	3	3	3	3	3	3	3	3	3	3	3			30	34.10	1,023.05
89. RING BINDER, 8mm x 1.12m, plastic, 10 pcs/bundle	bundle														0	37.30	-
90. RING BINDER, 10mm x 1.12m, plastic, 10 pcs/bundle	bundle														0	45.29	-
91. RING BINDER, 11mm x 1.12m, plastic, 10 pcs/bundle	bundle	40	40	40	40	40	40	40	40	40	40	40	68		468	55.95	26,186.82
92. RING BINDER, 12.7mm x 1.12m (1/2"x44"), plastic	piece	70	70	70	70	70	70	70	70	70	70	70	70	18	788	4.63	3,650.80
93. RING BINDER, 14mm x 1.12m, plastic, 10 pcs/bundle	bundle														0	76.21	-
94. RING BINDER, 16mm x 1.12m, plastic, 10 pcs/bundle	bundle														0	101.26	-
95. RING BINDER, 19mm x 1.12m(3/4"x44"), plastic	piece	50	50	50	50	50	50	50	50	50	50	50	30		530	11.67	6,187.62
96. RING BINDER, 22mm x 1.12m, plastic, 10 pcs/bundle	bundle														0	151.89	-
97. RING BINDER, 25mm x 1.12m (1"x44"), plastic	piece	80	80	80	80	80	80	80	80	80	80	80	16		816	12.53	10,220.81
98. RING BINDER, 28mm x 1.12m, plastic, 10 pcs/bundle	piece														0	232.91	-
99. RING BINDER, 32mm x 1.12m, plastic, 10 pcs/bundle	piece														0	263.29	-
100. RING BINDER, 50mm x 1.12m(2" x 44"), plastic	piece	40	40	40	40	40	40	40	40	40	40	40	40	48	488	29.85	14,565.82
101. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	box	2	2	2	2	2	2	2	2	1	1				16	136.00	2,175.95
102. RULER, plastic, 300mm	piece	3	3	3	3	3	3	3	3	3	3	3			30	3.73	111.93
103. RULER, plastic, 450mm	piece														0	37.31	-
104. SIGN PEN, black	piece	70	70	70	70	70	70	70	70	70	70	70	48		748	44.22	33,075.44
105. SIGN PEN, blue	piece	20	20	20	20	20	20	20	20	20	20	20	14		234	44.22	10,347.13
106. SIGN PEN, red	piece	4	4	4	4	4	4	4	4	4	4	4	4		44	44.22	1,945.61
107. STAMP PAD INK, violet, 50mL	bottle	4	4	4	4	4	4	4	4	4	4	4	4	4	48	22.39	1,074.53
108. STAMP PAD, felt pad, min 60mm x 100mm	piece	6	6	6	6	6	6	6	6	6	6	6	6	6	72	25.58	1,842.05
109. STAPLE WIRE, standard, #35	box	60	60	60	60	60	60	60	60	60	60	60	17		677	24.18	16,369.69
110. STENCIL PAPER, ordinary, universal, 24 pcs/quire	quire														0	186.55	-
111. TAPE, adding machine, GSP bond	roll			2				2		2				2	8	7.95	63.63
112. TAPE, masking, 24mm, 50 meters length	roll	90	90	90	90	90	90	90	90	90	90	90	12		912	46.90	42,776.45
113. TAPE, masking, 48mm, 50 meters length	roll	50	50	50	50	50	50	50	50	50	50	50	50	45	595	93.59	55,687.69
114. TAPE, transparent, 24mm, 50 meters	roll	90	90	90	90	90	90	90	90	90	90	90	8		908	14.92	13,550.99
115. TAPE, transparent, 48mm, 50 meters	roll	50	50	50	50	50	50	50	50	50	50	50	20	12	532	30.86	16,418.98
116. TAPE, packaging, 48mm, 50 meters length	roll	10	10	10	10	10	10	10	10	10	10	10	4		104	30.86	3,209.73
117. TIME CARD, for Amano Bundy Clock,100s/bndl	bundle														0	84.75	-
118. TIME CARD, for Kitano Time Recorder,100s/bndl	bundle														0	85.28	-
119. TOILET TISSUE, 12 rolls/pack	pack	9	9	9	9	9	9	9	9	9	9	9	4		94	74.62	7,014.28
121. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll														0	149.24	-
COMMON OFFICE DEVICES																	
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack	9	7	7	7	7	7	7	7	7	7	8	3		76	9.59	729.14
2. CUTTER, heavy duty	piece	10	10	10	10	10	10	10	10	10	10	10	10	6	116	28.68	3,326.82
3. PUNCHER, heavy duty	piece	1	1	1	1	1	1	1	1	1	1				9	101.27	911.43
4. SCISSORS, (6")	pair	12	12	12	12	12	12	12	12	12	12	12	4		124	17.78	2,205.19

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (06.30.2012)	Total Amount		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
5. SHARPENER, single cutterhead	piece	1			1				1					3	175.89	527.67	
6. STAMPING DATER, self-inking stamp	piece													0	453.05	-	
7. STAPLER, heavy duty, standard	piece	7	7	7	7	7	7	7	7	7	7	7	7	77	147.84	11,383.35	
8. STAPLE REMOVER, twin jaws	piece	4	2	1	1	1	1	1	1	1	1	1	1	16	16.93	270.93	
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece													0	53.30	-	
10. TAPE DISPENSER, handheld, for 48mm width packaging tape	piece	1	1	1	1	1	1	1	1	1				8	41.24	-	
11. WASTE BASKET, plastic	piece													0	26.65	-	
COMMON JANITORIAL SUPPLIES																	
1. BATHROOM SOAP, 70gms.	piece	30		30				30						30	150	20.25	3,038.10
2. BROOM, soft (tambo)	piece													0	122.59	-	
3. BROOM, STICK (tingting)	piece													0	18.12	-	
4. CLEANSER, powder, 350gms.	canister													0	16.31	-	
5. DETERGENT POWDER, all purpose, 500gms.	pouch													0	23.45	-	
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar													0	18.66	-	
7. DISINFECTANT SPRAY, 400 grams net content	can													0	156.70	-	
8. DUST PAN, non-rigid plastic, with detachable handle	piece													0	34.11	-	
9. FLOOR WAX, paste, natural, 2kgs.	can													0	314.47	-	
10. FLOOR WAX, paste, red, 2kgs.	can													0	319.80	-	
11. FLOOR WAX, liquid type, 3.9L/ plastic container	container													0	353.38	-	
12. FURNITURE CLEANER, 300mL/can min	can													0	103.40	-	
13. INSECTICIDE, 600mL (420g)/can	can	10	10	10	8	7	7	7	7	7	7	7	7	94	117.26	11,022.44	
14. MOPHANDLE, screw type, wooden handle	piece													0	90.61	-	
15. MOPHEAD, 100% rayon, 400g	piece	10	10	10	10	10	10	10	10	10	10	10	10	120	79.95	9,594.00	
16. RAG, COTTON, (7") in diameter	kilo													0	47.97	-	
17. SCOURING PAD, economy size	pack													0	138.58	-	
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle	50	50	50	50	50	50	50	50	50	50	50	50	600	69.29	41,574.00	
19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack	box	300			300				300		300			1200	29.85	35,817.60	
20. TRASHBAG, plastic, black, (XL), 10 pcs per pack per roll	roll	300			300				300		300		300	1500	147.11	220,662.00	
															0.00		
LEGAL SIZE PAPER																	
1. PAPER, bond, Premium Grade	ream	160	160	160	160	160	160	160	160	160	160	160	28	1628	116.94	190,381.98	
2. PAPER, mimeo, short	ream	50	50	50	50	50	50	50	50	50	50	50		500	79.47	39,734.13	
4. PAPER, for PPC	ream	130	130	130	130	130	130	130	130	130	130	13		1313	117.16	153,827.80	
5. PAPER, multicopy, legal, for laser printing	ream	370	370	370	370	370	370	370	370	370	370	30	30	3760	147.64	555,130.16	
															0.00		
COMMON OFFICE EQUIPMENT																	
1. AIRPOT, 4.0 liters, w/ dispenser	unit													0	1,364.48	-	

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (06.30.2012)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
2. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display, AC power source, Canon	unit														0	1,918.80	-
3. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor	unit	1						1						1	3	903.97	2,711.90
4. CALCULATOR, scientific, 10 digits, dot, matrix display, programmable, with case	unit														0	404.01	-
5. CALCULATOR, compact, electronic, LCD, desktop, display, 12 digits, two-way power source	unit														0	159.78	-
6. CHAIR, monobloc, without armrest,beige/white	unit														0	255.84	-
7. DIGITAL VOICE RECORDER, 4GB, memory, stereo channel, MP3, WMA, recording and playback format, with earphone jack, built-in microphone, with USB cable, rechargeable batteries, instructional manual, carrying pouch, hand strap, earphone	unit														0	9,572.68	-
8. DOCUMENT CAMERA, w/ DVI port, four (4), reference points demarcate viewing area, 8 times, (800%) consecutive zoom, PC and Doc Cam VS	unit														0	20,040.80	-
9. ELECTRIC FAN, orbit type	unit														0	1,439.10	-
10. ELECTRIC FAN, with stand	unit														0	1,097.98	-
11. ELECTRIC FAN, wall type	unit														0	1,055.34	-
12. INDUSTRIAL FAN, 18" metal blade	unit														0	1,119.30	-
13. FACSIMILE TRANSCIEVER, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 208mm, document feeder holds 10 pages, with automatic, paper cutter, redial, and fax/tel switchover	unit														0	3,913.61	-
14. FIRE EXTINGUISHER, dry chemical, for ABC class, of fire, squeeze type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit														0	1,063.87	-
15. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, squeeze type, non-electrical conductor, 4.5kg (10 lbs), brand new	unit														0	3,803.49	-
16. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit														0	23,420.02	-
17. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap., automatic clamping, stationery blade guard, A4-A6 format indications	unit														0	9,059.93	-
18. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit														0	5,967.47	-
19. PRINTER, automatic data processing, impact, dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual	unit														0	17,056.00	-
20. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual, ribbons, cables and manual, LX-300+ II	unit														0	6,351.96	-

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
21. PRINTER, laser, 20ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable, software drivers and complete documentation	unit														0	3,832.27	-
22. PRINTER, impact dot matrix, 24-pins, 136 columns, 465 cps print speed, parallel or USB interface, manual/tractor feeder paper handling, 220VAC/60Hz, with power cable, data cable, software driver (if any), manual and ribbon cartridge	unit														0	31,766.80	-
23. PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	unit														0	10,658.93	-
24. TABLE, monobloc, square, 36" X 36", white, four(4) seater, for indoor and outdoor use	unit														0	1,263.21	-
24. TIME RECORDER, (for attendance), electronic, stylish/compact design, large, display, 2-color ribbon, with dot matrix printer, bell and buzzer, wall or desk mount, 220 volts	unit														0	4,699.78	-
																0.00	
HANDBOOKS ON PROCUREMENT																0.00	
HANDBOOK ON PUBLIC BIDDING DOCUMENTS, 8-1/2" x 11", offset printing, one color print, laminated																0.00	
kromcote cover, newsprint inside pages, perfect binding for:																0.00	
a. Procurement of Goods & Services, 110-115 pages	piece														0	33.05	-
b. Procurement of Civil Works, 139-149 pages	piece														0	38.59	-
c. Procurement of Consulting Services, 139-149 pages	piece														0	22.92	-
d. Sample Forms, 8-1/4" x 11-3/4", 328 pages	piece														0	90.61	-
e. for LGUs	piece															116.19	
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(5th Edition), 6" x 9", 228 pages,	piece														0	40.51	-
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages	piece														0	13.86	-
HANDBOOK ON GENERIC PROCUREMENT	set														0	133.25	-
MANUAL (GPM), A-4 size(210mm x 297mm), foldcote 12 w/ plastic lamination, one(1) set of four																	-
(4) volumes as follows:																	-
Volume I (103 pages) - white color																	-
Volume II (138 pages) - light blue color																	-
Volume III (124 pages) - light yellow color																	-
Volume IV (118 pages) - light green color																	-
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																	
Office Equipment and Accessories																	
1 battery, 23A 12v for laptop presenter	piece	28	20	20	20	20	20	20	20	20	20	20	20	20	248	56.00	13,888.00
2 battery 9volts, rechargeable	piece	20	15	12	12	12	12	12	12	12	12	12	14	14	159	250.00	39,750.00

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A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
3 Battery charger for 9volts	piece	1					1							2	500.00	1,000.00	
4 Battery, Sony battery pack 3.6 model NP-BGL lithium ion	piece	1					1							2	250.00	500.00	
Office Supplies																	
1. Accession Book	piece			2			2			2				6	200.00	1,200.00	
2 Ball pen black heavy Duty	piece	350	250	200	250	200	350	150	200	200	250	200	278	2878	10.00	28,780.00	
3 Ballpen blue heavy Duty	piece	50	50	45	50	45	50	50	45	50	20	30	14	499	10.00	4,990.00	
4 Ballpen green Heavy Duty	piece	8	8	8	8	8	8	8	8	8	8	8	8	96	10.00	960.00	
5 Ballpen Red heavy Duty		50	50	45	45	45	45	45	45	45	30	30	30	505	10.00	5,050.00	
6 Ballpen Violet/lavender heavy duty	piece	15	12	12	12	12	12	12	12	12	12	8	7	138	10.00	1,380.00	
7 Band Aide blue 100 pcs/box	piece	1					1							2	50.00	100.00	
8 Book ends large	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	75.00	900.00	
9. Booktape 1" Assorted colors	roll	2	2	1	1	1	1	1	1	1	1	1	1	14	30.00	420.00	
10 Booktape 2" Assorted colors	roll	25	15	15	15	10	20	20	15	10	15	15	23	198	65.00	12,870.00	
12 CD Label	piece	40	30	30	30	30	25	25	25	25	25	25	25	335	10.00	3,350.00	
13 Clearbook plain long	piece	1	1	1	1	1	1	1	1	1	1			10	25.00	250.00	
14 Clipboard long plastic	piece	1					1				1			3	20.00	60.00	
15 Colored paper	rms	1	1	1	1	1	1	1	1	1	1			10	150.00	1,500.00	
16 Corksheet 1 whole 30 x40	piece	12	10	10	10	10	10	10	10	10	10	10	10	122	30.00	3,660.00	
17 Correctible ribbon Fullmark	piece	4	4	4	4	4	4	4	4	4	4			40	100.00	4,000.00	
18 Correction fluid White,	bot	12	12	12	12	12	12	12	12	11	10	10	10	137	16.00	2,192.00	
19 Dark transfer paper	piece	25	25	25	25	25	25	25	25	25	25	25	25	300	40.00	12,000.00	
20, Dye black ultraviolet 1l/bottle	piece	1			1			1			1		1	5	680.00	3,400.00	
21, Dye cyan ultraviolet 1l/bottle	piece	1			1			1			1		1	5	680.00	3,400.00	
22, Dye magenta ultraviolet 1l/bottle	piece	1			1			1			1		1	5	680.00	3,400.00	
23, Dye yellow ultraviolet 1l/bottle	piece	1			1			1			1		1	5	680.00	3,400.00	
24. Envelope plastic long	piece	85	85	50	50	50	50	50	50	50	50	50	50	670	5.00	3,350.00	
25. Envelope expanding w/sring short	piece	80	80	80	80	50	50	50	50	50	50	50	50	720	6.00	4,320.00	
26. Envelope w/ Window long 500/box	box	1					1							2	450.00	900.00	
27. Felt paper assorted colors	pc	15	12	12	12	12	12	12	12	12	12	6	6	135	5.00	675.00	
28, Folder clear plastic w/o slide legal 50s/bundle	pc	1			1				1					3	12.00	36.00	
29. Folder green presboard w/ metal tab long 100s/box	box	2	2	2	1	2	2	1	2	2	1	2	1	20	399.00	7,980.00	
29. Folder green presboard w/ metal tabshort 100s/box	box	1	1	1	1	1	1	1	1	1	1			10	350.00	3,500.00	
30. Folder pressboard w/o tab short 100s/box	box	1		1	1		1		1			1		6	500.00	3,000.00	
31. Folder kraft short 100/pack	pack	3	3	3	3	3	3	3	3	3	3	3	3	36	300.00	10,800.00	
32. gauze 2"	pcs	2	2	2	2	2	2	2	2	2	2	2	2	24	14.00	336.00	

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (06.30.2012)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
A. AVAILABLE AT PROCUREMENT SERVICE STORES																
33. Glossy paper	pcs	8	8	8	8	8	8	8	8	8	8	8	2	90	1.50	135.00
34. Glu stic small	pcs	5	5	5	5	5	5	5	5	5	5	5	5	60	3.50	210.00
35. Ink refill for pentel pen black	pcs		1				1			1				3	68.00	204.00
35. Ink refill for pentel pen blue	pcs		1		1		1			1			1	5	68.00	340.00
36. Label Sticker A4 size	pcs	40	40	40	40	40	40	40	40	36	20	20	30	426	7.50	3,195.00
37. Laminating Film	pcs	1		1		1		1			1			5	200.00	1,000.00
38. Linen paper short Assorted colors	pcs	25	25	25	25	25	25	25	25	25	25	25	25	300	2.00	600.00
39. Magic tape	pcs	3	3	3	3	3	3	3	3	3	3	3		33	135.00	4,455.00
40. Manila paper 1 whole	pcs	20	20	20	20	20	20	20	20	20	15	10	10	215	5.00	1,075.00
41. Micro cassette tape	pcs	2	2	2	2	2	2	2	2	2	2			20	100.00	2,000.00
42. Mighty Bond	pcs	2	2	2	2	2	2	2	2	2	2	2	2	24	45.00	1,080.00
43. Morocco paper 1 whole	pcs	7	5	5	5	5	5	5	5	5	5	5	5	62	30.00	1,860.00
44. Morocco paper pre cut long	pcs	75	72	65	65	65	65	65	65	65	65	65	65	797	3.00	2,391.00
45. Morocco paper pre cut short	pcs	50	50	50	50	50	50	50	50	50	50	50	30	580	2.00	1,160.00
46. Official receipts customized sets	pcs	20000	20000	20000	20000	20000	20000	20000	20000	20000	20000	20000		202000	3.50	707,000.00
47. Paper bond Camia long	rms	10	10	10	10	10	10	10	10	10	10	10	10	120	145.00	17,400.00
48. Paper Camia Short	rms	4	4	4	4	4	4	4	4	4	4			40	135.00	5,400.00
49. Paper clip medium	box	3	3	3	3	3	3	3	3	3	3	1		31	15.00	465.00
50. Paper, bond colored A4 size	pcs	60	60	60	60	60	60	60	60	60	60			600	2.00	1,200.00
51. Paper, bond Short cactus	rms	170	170	170	170	170	170	170	170	170	170	20		1720	135.00	232,200.00
52. Paper, bond A3 size	rms	1			1									2	205.00	410.00
53. Paper, Parchment legal	pcs	170	170	170	170	170	170	170	170	170	170	45	45	1790	2.50	4,475.00
54. Paste redstone	bots	3	3	3	3	3	3	3	3	3	3	3		33	50.00	1,650.00
55. Photopaper 10s/pack	packs	15	15	15	15	15	15	15	15	15	15			150	60.00	9,000.00
56. Plastic Cover transparent	roll	3	3	3	3	3	3	3	3	3	3	2		32	1,200.00	38,400.00
57. Record book 150 pp	pcs	30	30	30	20	20	20	20	20	20	20	20	36	286	27.00	7,722.00
58. Record book 200 pp	pcs	5	4	4	4	4	4	4	4	4	4	4	4	49	33.00	1,617.00
59. Rubber band small	box	10	10	10	10	10	10	10	10	10	10	10	10	120	30.00	3,600.00
60. Ruler metal 12"	pcs	3	3	3	3	3	3	3	3	3	3			30	25.00	750.00
61. Ruler metal 24"	pcs	1	1	1	1	1	1	1	1					7	50.00	350.00
62. Signpen black Pilot V5	pcs	40	40	40	40	40	40	40	40	40	40	40	40	480	52.00	24,960.00
63. Signpen blue Pilot V6	pcs	8	8	8	8	8	8	8	8	8	8	8	2	90	52.00	4,680.00
64. Signpen Violet/lavender	pcs	10	10	10	10	10	10	10	10	10	10	10	10	120	52.00	6,240.00
65. Signpen .o8 Unipen	pcs	20	20	20	20	20	20	20	20	20	20	20	18	238	55.00	13,090.00
66. Specialty board paper assorted colors long	pcs	900	900	900	900	900	900	900	900	900	900	209		9209	5.00	46,045.00
67. Specialty board paper assorted colors short	pcs	600	600	600	600	600	600	600	600	600	600	399		6399	3.00	19,197.00
68. Stabilo/highlighter	pcs	40	40	40	40	40	40	40	40	40	40	31		431	15.00	6,465.00
69. Staple wire 23/10	box	5	5	5	5	5	5	5	5	5	5	5		55	50.00	2,750.00
70. Tape Double sided foam 1"	roll	35	35	35	35	35	35	35	35	35	35	6		356	16.50	5,874.00

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (06.30.2012)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
71. Tape Double sided tape thin 1"	roll	40	40	40	40	40	40	40	40	40	40	40	40	24	464	24.00	11,136.00
72. Tape Double sided tape thin 1/2"	roll	18	18	18	18	18	18	18	18	18	18	18	7		187	15.00	2,805.00
73. Tape Double sided thin 2"	roll	4	4	4	4	4	4	4	4	4	4	4	4	4	48	30.00	1,440.00
74. Tape masking 1/2"	roll	6	6	6	6	6	6	6	6	6	6	6	5		65	15.00	975.00
75. Tape transparent 1/2" 24mm	roll	20	20	20	20	20	20	20	20	20	20	20	15		215	6.00	1,290.00
77. thermal Binder folders long	roll	40	40	40	40	40	40	40	40	40	40	40	20	5	425	6.00	2,550.00
77. Thermal Binder folders short	roll	85	85	85	85	85	85	85	85	85	85	85			850	6.00	5,100.00
78. thumbtacks	box	5	5	5	5	5	5	5	5	5	5	5			50	6.00	300.00
79. Transparency -ordinary	piece	100		100		100	100	100	100	100	100	100	100		800	2.10	1,680.00
80. Transparency - colored	piece	125	125	125	125	125	125	125	125	125	125	125	125	125	1500	8.50	12,750.00
81. Typewriter ribbon for electric typewriter	roll	10		10				10			10				40	142.50	5,700.00
Audio and visual presentation and composing equipment																	
1 Bulletin Board 3 x 6 with sliding door	piece	1						1							2	500.00	1,000.00
2 Cd rack tower 60 cds Capacity	piece	1	1	1	1	1	1	1	1	1	1	1			10	150.00	1,500.00
3 Coffee set cups with saucer 1 dozen	piece	1													1	500.00	500.00
4 glue gun big	pc	1	1	1	1	1	1	1	1	1					8	145.00	1,160.00
5 Paper cutter 15 x 12	pcs	1						1							2	250.00	500.00
6															0		-
7															0		-
8															0		-
9															0		-
10															0		-
Photographic or filming or video equipment																	
1															0		-
2															0		-
3															0		-
4															0		-
5															0		-
6															0		-
Cleaning Equipment and Supplies																	
1. Cd Cleaner	piece	2						2		2			2		8	25.00	200.00
2 Duster yarn	piece	6	5	5	5	5	5	5	5	5	5	5			51	25.00	1,275.00
3 furniture Polish	bot	1				1				1			1		4	150.00	600.00
4. Wipe out	can	3													3	55.00	165.00
5															0		-
6															0		-

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (06.30.2012)	Total Amount		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
7															0		-
8															0		-
9															0		-
10															0		-
Paper Materials and Products																	
1															0		-
2															0		-
3															0		-
Lighting and fixtures and accessories																	
1															0		-
2															0		-
3															0		-
4															0		-
5															0		-
Electrical equipment and components and supplies																	
1 Extension wire Heavy Duty	pc	1			1			1		1			1		5	500.00	2,500.00
2															0		-
3															0		-
4															0		-
Computer Supplies																	
1 Ink , Epson 73N black	pc	4	4	4	4	4	4	4	4	4	2	2	2	2	40	475.00	19,000.00
2 Ink , Epson 73N Cyan	pc	1	1	1	1	1	1	1	1	1	2	1	1	1	13	475.00	6,175.00
3 Ink , Epson 73N magenta	pc	1	1	1	1	1	1	1	1	1	2	1	1	1	13	475.00	6,175.00
4 Ink , Epson 73N yellow	pc	1	1	1	1	1	1	1	1	1	2	1	1	1	13	475.00	6,175.00
5 Ink , canon 40 black	pc	2	2	2	2	2	2	2	2	1	1	1	1	1	19	800.00	15,200.00
6 Ink , canon 41 colored	pc	5	5	5	5	5	5	5	5	5	5	5	3		53	1,020.00	54,060.00
7 Ink, Canon 810 black	pc	20	15	10	10	10	10	10	10	10	10	10	10	10	135	1,000.00	135,000.00
8 Ink, Canon 811 colored	pc	10	10	10	10	10	10	10	10	10	10	10	10	1	111	800.00	88,800.00
9, Ink, Continous for inkjet printer , black cyan magenta yellow	pc	2	2	2	2	1	1	1	1	1	1	1	1	1	16	500.00	8,000.00
10, Ink, Epson 141 black	pc	4	4	2	2	1	1	1	1	1	1	1	1	1	20	500.00	10,000.00
11. Ink, Epson 141, cyan	pc	1			1					1			1		4	500.00	2,000.00
12. Ink, Epson 141, Magenta	pc	1			1					1			1		4	500.00	2,000.00
13. Ink Epson 141, yellow	pc	1	1	1	1	1	1	1	1	1					8	500.00	4,000.00
14, Ink Epson TO38	pc	2	2	2	2	2	2	2	2	2	2	2	1	1	22	750.00	16,500.00
15, Ink Epson TO39	pc	5	2	1	1	1	1	1	1	1	1	1	1	1	17	750.00	12,750.00
16. Ink Epson To73in black	pc	1			1				1				1		4	390.00	1,560.00

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (06.30.2012)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
A. AVAILABLE AT PROCUREMENT SERVICE STORES																
17. Ink Epson To731n Cyan	pc	1			1			1				1		4	390.00	1,560.00
18. Ink Epson To731n Magenta	pc	1			1			1				1		4	390.00	1,560.00
19. Ink Epson To731n Yellow	pc	1	1	1	1	1	1	1	1					8	390.00	3,120.00
20, ink Canon 725 black	pc	2	2	2	2	2	2	2	2	2	2			20	550.00	11,000.00
21, ink Canon 725 Cyan	pc	3	2	1	1	1	1	1	1	1	1	1	1	15	550.00	8,250.00
22, ink Canon 725 Magenta	pc	3	2	1	1	1	1	1	1	1	1	1	1	15	550.00	8,250.00
23, ink Canon 725 Yellow	pc	3	2	1	1	1	1	1	1	1	1	1	1	15	550.00	8,250.00
24, Mouse pad	pc	2	2	1	1	1	1	1	1	1	1	1	1	14	15.00	210.00
25. Toner HP 49A	cart	3		3			3			3			3	15	3,500.00	52,500.00
26. Toner HP Laserjet toner 128A black	cart	2		1			1			2			2	8	3,000.00	24,000.00
27. Toner HP Laser jet toner 128A Cyan	cart	2		1			1			2			2	8	3,000.00	24,000.00
28. Toner HP Laser jet toner 128A Magenta	cart	2		1			1			2			2	8	3,000.00	24,000.00
29. Toner HP Laser jet toner 128A Yellow	cart	2		1			1			2			2	8	3,000.00	24,000.00
30. Toner HP Q60001A, Cyan	cart	2	1	2	1	1	2	1	1	2	1	1	1	16	1,200.00	19,200.00
31. Toner HP Q60001A , Magenta	cart	2	1	2	1	1	2	1	1	2	1	1	1	16	1,200.00	19,200.00
32. Toner HP Q60001A , Yellow	cart	2	1	2	1	1	2	1	1	2	1	1	1	16	1,200.00	19,200.00
33. Toner HP Q60001A , Black	cart	2	2	2	2	2	2	2	2		1	1	2	20	1,000.00	20,000.00
34. Flash Drive, USB 16 gig	piece	10		5			10			10			5	40	450.00	18,000.00
														0		
														0		
Computer Equipment and Accessories																
1														0		-
2														0		-
3														0		-
*Other Categories																
1 Cotton 20g	pack	2	2	2	2	2	2	2	2	2	2	2	2	24	13.00	312.00
2														0		-

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (06.30.2012)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
3																0	-

***GRAND TOTAL: 8,390,993.91
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION 9,230,093.30
APPROVED BUDGET:

*Other categories that are not indicated herein
**Prices are FOB Manila/Applicable for items under A.
***Grand total for items under A and B

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

CARMEN H. SALVADOR
Property/Supply Officer

Certified Funds Available /
Certified Appropriate Funds Available:

IMELDA B. GALINATO
Accountant /
Local Budget Officer

Approved:

BEN D. LADILAD
Head of Office/Agency

Date Prepared: _____