

Republic of the Philippines
BENGUET STATE UNIVERSITY
OFFICE OF STUDENT SERVICES
La Trinidad 2601, Benguet
Telefax No. (074) 422-2043

UNIVERSITY STUDENT CODE OF CONDUCT AND DISCIPLINE

Revised 2010

2014 Edition

BSU Vision

A premier state University in Asia

BSU Mission

*Development of people imbued with academic excellence, social conscience and productivity;
and actively generating and promoting environment-friendly,
useful technologies to improve the quality of life*

OSS Mandate

*Advocate quality and relevant student-development services and programs that are responsive
to the emerging needs of the times*

BSU is a school community that ensures the well-being of its studentry. Students are expected to conduct themselves in appropriate manner, observe the code of conduct; thereby, maintaining the best possible atmosphere of learning.

Let us be partners in creating a well-managed and academically effective school where freedom is lived alongside high sense of responsibility and volunteerism.

BSU HISTORY

1916 – The La Trinidad Experiment Station of the Bureau of Agriculture was turned over to the Bureau of Education. The school was opened with 30 Grade V pupils.

1920 – The Farm School evolved into the Trinidad Agricultural School with 188 students enrolled in the first year high school. In 1946 after the war, the school became the La Trinidad Agricultural High School.

1950 – A provincial normal curriculum was added to its agricultural education program.

1953 – The curriculum was abolished and a two-year post-high school certificate in agricultural education was offered. The school was renamed La Trinidad National Agricultural School (LTNAS) then to Mountain National Agricultural School (MNAS). Soon it was converted into the Mountain National Agricultural College (MNAC); Mountain Agricultural College (MAC) and eventually, the Mountain State Agricultural College (MSAC) in 1969 through RA 5923.

1986 – On January 12, 1986, the college was converted to a state university by virtue of Presidential Decree No. 2010 signed by President Ferdinand E. Marcos. Initiatives for this development started in the 70s when former Assemblyman Andres A. Cosalan filed a bill for the elevation of the MSAC to a university.

Later in 1984, the incumbent Congressman Samuel M. Dangwa refilled the bill with some amendments until PD No. 2010 was signed. Another local leader responsible for the attainment of the university status was former Benguet Governor Ben Palispis.

From 1916 until the early 40s, the school was headed by Donato Cariño (OIC Principal) and American Principals: James A. Wright, J. R. Zollanger, Clayton Abbot, Glen Grisham, Russel Taylor and Clayton C. Douglas.

Succeeding heads were Filipino principals: Luis J. Dangilan, Constancio T. Medrano, Julian Mamaril, Amado C. Tolentino, Bruno M. Santos, Pedro Ventura, Antonio G. Dumlao, Lawana T. Batcagan, Fortunato A. Battad, Lucio B. Victor, Cipriano C. Consolacion, Rogelio D. Colting and the incumbent President Ben D. Ladilad.

At present, BSU is awarded SUC level IV, the highest category in the SUC leveling classification of State Universities and Colleges by the Commission on Higher Education.

INTRODUCTION

The Benguet State University is a government institution. While every citizen is free to seek admission in the different courses, those who qualify in the admission tests are registered. In order that learning is optimized, rules and regulations are set to be observed. The University enrolls students subject to its admission requirements.

Upon enrolment, a student imposes upon himself/herself all the responsibilities appropriate to his/her status; to learn and become morally upright, well-disciplined, civic-minded and vocationally efficient. He/she acknowledges his/her responsibilities towards the administration, faculty members, fellow students and fellow citizens in the community. In return, the University assures the student all the respect and protection of his/her rights and privileges.

Students shall at all times observe the laws of the land and the rules and regulations of the University.

To know how to conduct himself/herself in the campus, he/she should secure a copy of the BSU Student Code of Conduct and Discipline for his/her constant reference. No disciplinary proceedings shall be instituted except for conduct prohibited by the law or by the rules and regulations promulgated by duly constituted authority of the University.

Immediate Reporting of Students with Disciplinary Case/s

Any University personnel or the BSU Security Office with sufficient knowledge of violations of any laws of the land or university policies shall file the complaint / report directly with the Office of Student Services and furnish copies of its report to the Office of the President, the College in which the student is enrolled at the time of the incident and the University Registrar. Such report is sufficient for purposes of listing the name of the Students with Pending Disciplinary Cases.

The Deans and Directors of academic units through the College Secretaries are required to follow a similar procedure.

Filing of Charge/s

A disciplinary proceeding shall be instituted “motu proprio” by the appropriate authority or upon the submission of a written complaint / charge specifying the acts of misconduct. Such complaint shall be accompanied by a certification by the complainant to the Dean / Director or Director of the Office of Student Services (OSS) to the effect that s/he has personally examined the complaining party

and is satisfied that complainant has personally acceded the preparation of the complaint and that the negations/narrations are true of his/her own personal knowledge.

Said report or complaint shall be marked “received” and officially recorded. The complainant / report should specify the person or persons charged, the complainant/s, his/her/their witness/es if any, the date of filing, and the substance of the charge.

Preliminary Inquiry

Upon receipt of the complaint or report, the Unit Head shall determine whether such complaint or report is sufficient to warrant formal investigation. In all cases where the complaint or report is found sufficient, formal charge or charges shall be drawn up and served upon each respondent. In every case, the parents or guard of the student/s charged shall be furnished with a copy of the same. The case can be managed in the Dean’s/Director’s level or forwarded to the Office of Student Services (OSS).

College Investigation

Investigation of cases falling under the jurisdiction of the college shall be conducted by a College Investigative Committee appointed by the Dean comprising of the Department Head/s concerned, the College Secretary and the College Governor. Their recommendations shall be endorsed and acted upon by the Dean.

The Dean / Unit Head acts on the infringement, such as:

- a) Violation of college or unit rules and regulations, or
- b) Misconduct within classroom or premises or in the course of an official activity of the College.

In certain cases, s/he shall elevate the matter to the Student Arbitration Board (SAB).

Jurisdiction of the Student Arbitration Board

For the enforcement of the Code of Conduct and Discipline, the Student Arbitration Board (SAB) is created. The composition of the Board is as follows:

Director of Student Services	- Chairman
Legal Officer	- Co-chairman
Vice President for Academic Affairs	- Member
Student Development Services (SDS) Chief	- Member
Student Discipline Unit (SDU) Head	- Member
Dean of College where student is enrolled	- Member

College Secretary/OSS College Coordinator	- Member
Supreme Student Government (SSG) President	- Member

It is the responsibility of the SAB to protect the interest of the University and to safeguard the rights and privileges of the students as it passes judgment on the merits of cases involving violations of any provision of the code. Due process shall be upheld when cases of infractions are to be disposed.

Answers

Each respondent shall be requested to answer in writing within three (3) days from receipt of the charge or charges. Formal investigation shall be held on notice.

Hearings

Hearings shall be called by the college/unit head or OSS and this should begin no later than one (1) week after the expiration of the period of the respondent/s to answer or after the expiration of the period within the respondent/s should answer.

Duration of Hearing

All parties concerned shall be notified of the date set for hearing at least two (2) days before such hearing.

Failure to Appear at Hearing

Should either complainant or respondent fail to appear for the initial hearing after due notice and without sufficient cause, this fact shall be noted and the hearing shall proceed ex parte without prejudice to the party's appearance in subsequent hearings.

Postponement

Application for postponement may be granted for good cause for such period as the ends of justice and the right of the parties to a hearing requires.

College Investigative Committee or Arbitration Board Report

The College Investigative Committee or Board shall forward to the Dean concerned or the University President as the case may be, the complete record of the case with its reports and recommendation within one (1) week after the termination of the hearing.

The recommendation signed by a majority of the members of the committee / SAB shall state the findings of the fact and specific regulations on which it is based.

Action by the Dean / Director / SAB

The Dean / Director / SAB shall, within five (5) days from receipt of the committee report, transmit report, together with the decision or recommendation to the University President and a copy forwarded to the OSS.

Finality of Decision

Any decision of the Dean / Director or Arbitration Board other than expulsion, permanent disqualification from enrolment or non-readmission, or suspension for more than thirty (30) calendar days, shall become final and executory after ten (10) days from receipt of the decision of the respondent unless within five (5) days from receipt thereof a motion for reconsideration of the same is filed, in which case the decision shall be final after fifteen (15) days from receipt of the action on the motion for reconsideration.

Appeal to the President

In all cases in which final decision is not conferred by a Dean or the Arbitration Board, the respondent may file an appeal with the University President within five (5) days exclusive of Sundays and official holidays after receipt of decision.

Action by the University President

Action of the University President on recommendation coming from the Dean or appeal from a decision of a Dean or the Arbitration Board shall be rendered within ten (10) days exclusive of Sundays and official holidays after receipt of the appeal.

Action by the Board of Regents

The Board may review an appeal decision of the University President when the penalty is expulsion, suspension for more than one (1) academic year, or any other penalty of equivalent severity.

Rights of Respondents

Each respondent shall enjoy the following rights:

- a) not to be subjected to any disciplinary penalty except upon due process of law;

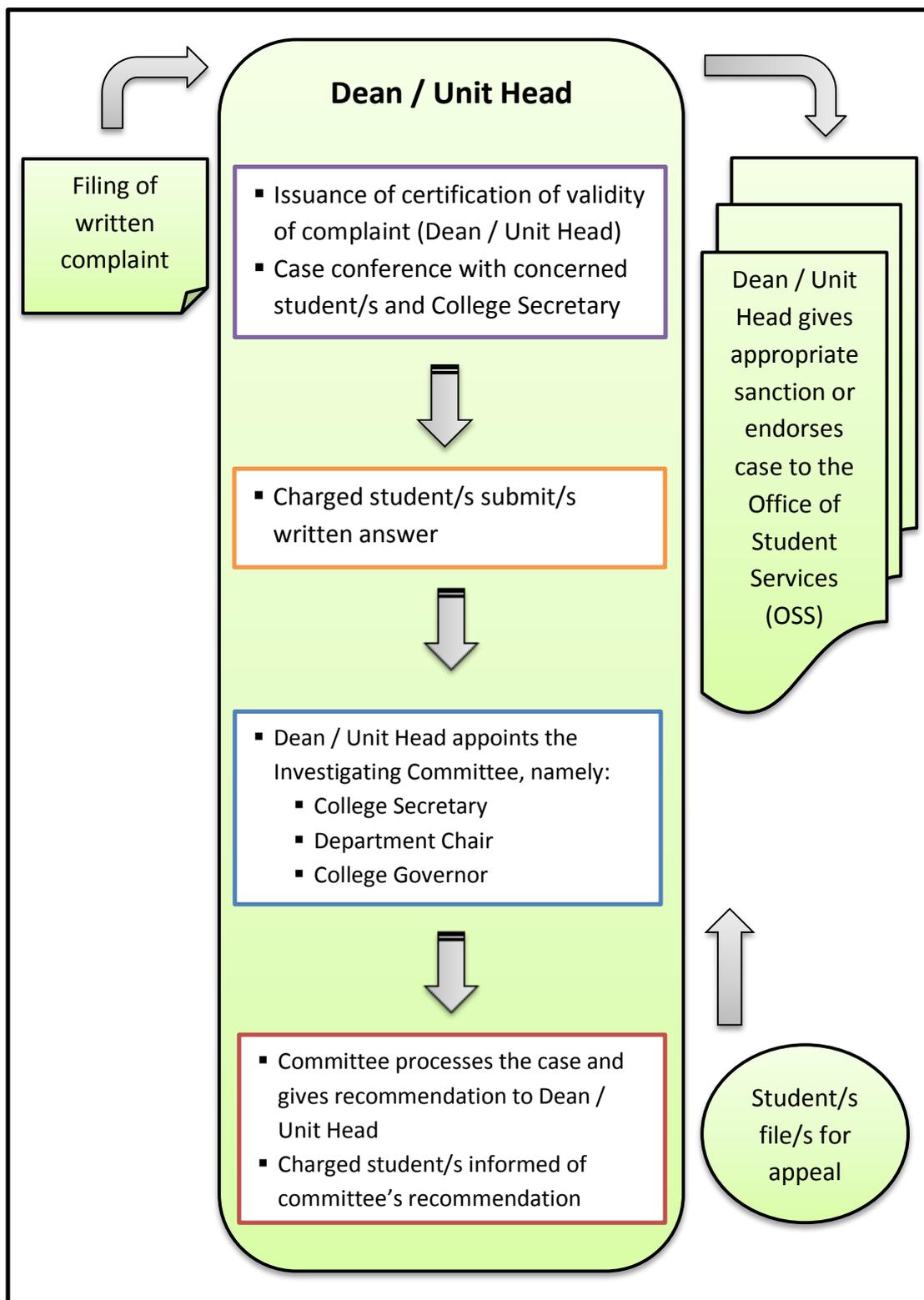
- b) to be convicted only on basis of substantial evidence, the burden of proof being with the person bringing the charge;
- c) to be convicted only on evidence introduced at the proceedings or of which the respondent has been properly apprised;
- d) pending final decision on any charge, to enjoy all his/her rights and privileges as a student, subject to the power of the College Dean or the Arbitration Board to order the preventive suspension of the respondent for not more than fifteen (15) days where suspension is necessary to maintain the security of the college or the University, and
- e) to defend himself/herself personally, or by counsel or representative of his/her choice. If the respondent should desire but it unable to secure the services of counsel, he/she should manifest that last two (2) days before the date of hearing and request the Arbitration Board or the Investigating Committee to designate counsel for him/her from among the members of the University Constituency.

Effect of Decision

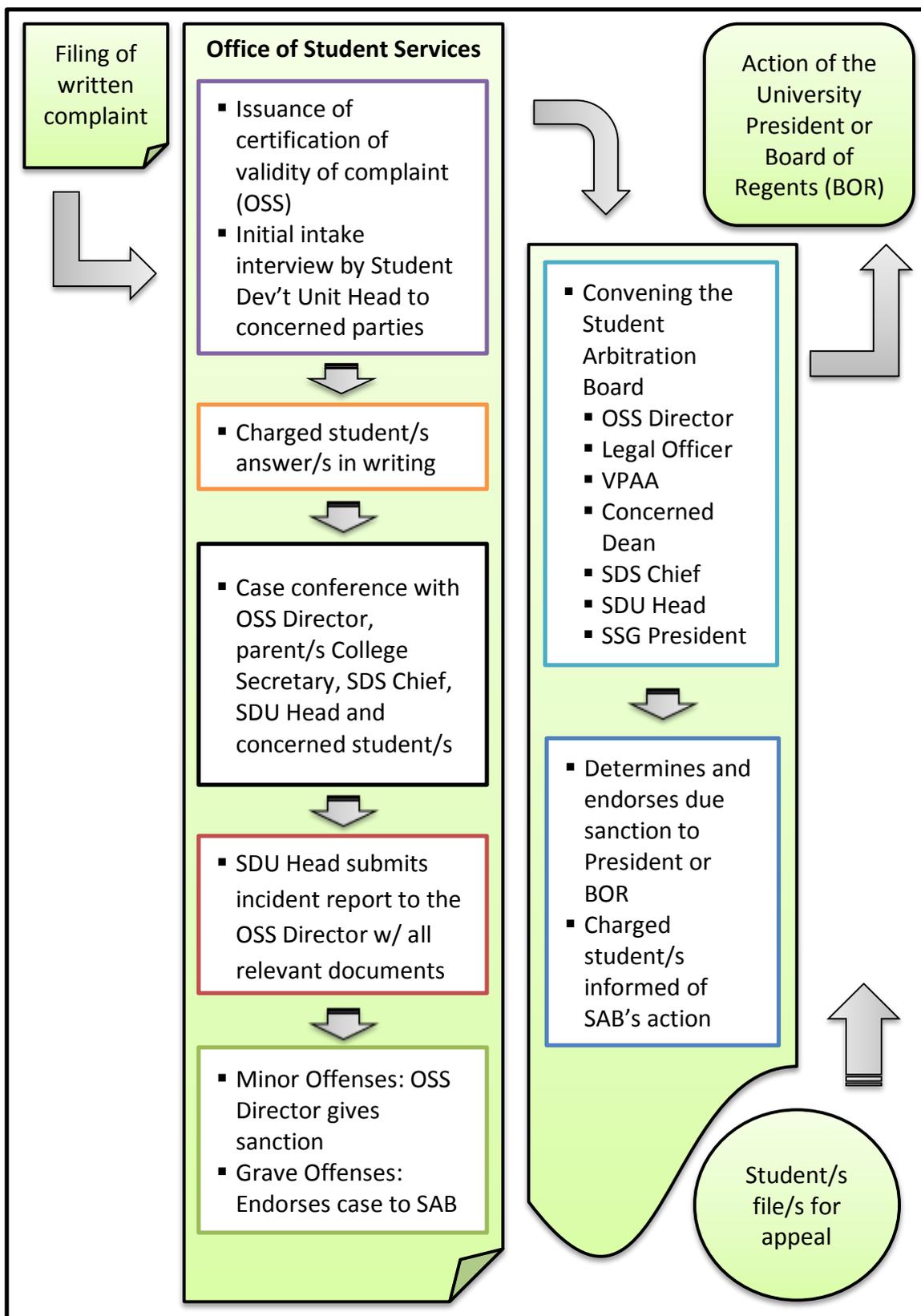
Decision shall take effect as provided in these rules. However, final decision of suspension or dismissal within thirty (30) days prior to any final examination, shall take effect during the subsequent semester, except when the respondent is graduating, and in which case the penalty shall immediately take effect.

- a) The Dean or Director of the unit may recommend the penalty of suspension for a period not exceeding one (1) calendar year. If he/she deems suspension for a longer period or exclusion warranted, he/she shall so recommend to the Arbitration Board, who shall review and refer the case to the University President, for final decision.
- b) A student with violation who does not comply with the conditions imposed by the Student Arbitration Board shall be suspended.
- c) Any disciplinary action taken against a student shall be reported to his/her parents or guardians.
- d) Refusal to submit to the jurisdiction of the University by any student not enrolled at the time a charge against him/her is filed shall prejudice his future enrolment in any unit of the University.

**FLOW CHART IN DISPENSING CASES
(UNIT / COLLEGE LEVEL)**



FLOW CHART IN DISPENSING CASES (UNIVERSITY LEVEL)



Definitions

The following terms shall have the meaning set forth below for purposes of these regulations:

- a) "Student" shall refer to any person (1) admitted and registered, in a degree or non-degree program or cross-registered in any course of the University on a regular or part-time basis, including those who are officially on leave of absence and (2) who has not yet been separated from the University formally through either transfer, graduation, honorable or dishonorable dismissal or expulsion or expiration of the period allowed for maximum residence, at the time of the commission of the offense, regardless of whether or not he/she is enrolled in any college of the University at the time of the filing of the charge or during the pendency of the disciplinary proceedings against him/her;
- b) "Laws of the Land" shall refer to general enactments enforced in the Philippines;
- c) "Official Report" shall include any report duly submitted in writing to any proper authority in the University by a faculty member, any member of the University security force, any officer of a college or unit, or any officer of the University administration.

The following offenses shall be subject to disciplinary measures by the University.

1. Wearing of indecent/inappropriate attire in school; cross-dressing
 - 1st Offense - Reprimand
 - 2nd Offense - Reprimand and sign promissory note
 - 3rd Offense - Suspension for two (2) weeks
2. Non-wearing of school I.D.
 - 1st Offense - Reprimand
 - 2nd Offense - Reprimand and sign promissory note
 - 3rd Offense - Suspension for two (2) weeks
3. Using of borrowed school I.D. or lending school I.D. to be used for official transaction
 - 1st Offense - Reprimand
 - 2nd Offense - Summon parents and sign promissory note
 - 3rd Offense - Suspension for one (1) month

4. Smoking in the campus / classroom, corridors, library, canteen or other restricted places
 - 1st Offense - Reprimand
 - 2nd Offense - Reprimand and sign promissory note
 - 3rd Offense - Summon parents; suspension for one (1) week

5. Loitering after the prescribed curfew in the evening
 - 1st Offense - Reprimand
 - 2nd Offense - Reprimand and sign promissory note
 - 3rd Offense - Summon parents; suspension for one (1) week

6. Failure to obtain from the Office of Student Services (OSS) permit for the use of any University Office permit for the use of any University facility, subject to conditions imposed thereto
 - 1st Offense - Reprimand
 - 2nd Offense - Suspension of the persons involved for one (1) semester
 - 3rd Offense - Non-readmission

7. Using without prior authority, the name of Benguet State University in any announcement, ticket, invitation, program, or similar printed materials
 - 1st Offense - Reprimand; summon parents; sign promissory note
 - 2nd Offense - Suspension of all involved for one (1) semester
 - 3rd Offense - Non-readmission

8. Posting, distributing or disseminating notices, posters, leaflets and bills without the approval of the Office of Student Services / Administration
 - 1st Offense - Reprimand; summon parents
 - 2nd Offense - Suspension for two (2) weeks
 - 3rd Offense - Suspension for one (1) semester

9. Possessing and/or distributing immoral or indecent pictures, posters, slides or similar materials; writing, possessing, or distributing immoral and/or subversive literature
 - 1st Offense - Reprimand; summon parents
 - 2nd Offense - Suspension for two (2) weeks
 - 3rd Offense - Suspension for one (1) semester

10. Using of stolen school I.D. or any kind of IDs

- 1st Offense - Summon parents; sign promissory note;
suspension for three (3) days
- 2nd Offense - Suspension for two (2) weeks
- 3rd Offense - Suspension for one (1) semester

11. Littering in classrooms and corridors

- 1st Offense - Reprimand; sign promissory note;
Community service for fifteen (15) hours
- 2nd Offense - Community service for thirty (30) hours
- 3rd Offense - Community service for forty-five (45) hours

12. Spitting in classrooms and corridors

- 1st Offense - Reprimand; sign promissory note;
Community service for fifteen (15) hours
- 2nd Offense - Suspension for one (1) week;
Community service for thirty (30) hours
- 3rd Offense - Community service for forty-five (45) hours

13. Violating legally posted instructions or signage such as “No Trespassing,” “Keep off the Grass,” “Off Limits,” etc.

- 1st Offense - Community service for ten (10) days
(8 x 10 = 80 hours)
- 2nd Offense - Community service for two (2) weeks
(8 x 14 = 112 hours)
- 3rd Offense - Community service for one (1) month
(8 x 30 = 240 hours)

14. Vandalizing or destroying government property such as books, periodicals, chairs, vehicles, blackboards, etc., within the University reservation

- 1st Offense - Reprimand; summon parents; sign promissory note;
Pay or change damaged property
- 2nd Offense - Suspension for two (2) weeks;
Pay or change damaged property
- 3rd Offense - Pay or change damaged property;
Suspension for one (1) school year

15. Cheating

- 1st Offense - Quiz: Reprimand by teacher; sign promissory note
 - Project: Reprimand by teacher; sign promissory note
 - Examination: Reprimand by teacher; sign promissory note; 5.0 grade in the exam
- 2nd Offense - Quiz: Zero credit in the quiz
 - Project: Summon parents
 - Examination: 5.0 grade in the exam
- 3rd Offense - Quiz: Suspension for three (3) days
 - Project: Suspension for three (3) days
 - Examination: 5.0 grade in the subject

16. Any form of dishonesty (ex. claiming otherwise, telling a lie, misrepresentation of identity)

- 1st Offense - Reprimand; summon parents; sign promissory note; Suspension for three (3) days
- 2nd Offense - Suspension for one (1) semester
- 3rd Offense - Non-readmission

17. Preparing, or disseminating libelous, defamatory or subversive manifestoes, streamers or any form of graphic materials that undermine faith or foments distrust of duly constituted authorities within or outside the University

- 1st Offense - Reprimand; summon parents; sign promissory note; Suspension for three (3) days
- 2nd Offense - Suspension for one (1) semester
- 3rd Offense - Non-readmission

18. Instigating, participating or leading in boycott, or disruption of classes; impeding, obstructing, and preventing the right and obligation of a teacher or professor to teach his/her subject or the right or any student to attend classes

- 1st Offense - Summon parents; sign promissory note; Suspension for one (1) week
- 2nd Offense - Suspension for one (1) semester
- 3rd Offense - Non-readmission

19. Gambling in any form, extorting money, making unauthorized collections or solicitation of money from any student, personnel, faculty member, or administrator

- 1st Offense - Sign promissory note;
Suspension for one (1) week
2nd Offense - Summon parents; sign promissory note;
Suspension for two (2) weeks;
3rd Offense - Non-readmission

20. Bringing in liquor or any intoxicating beverage and entering classes under the influence of the same

- 1st Offense - Sign promissory note;
Suspension for one (1) week
2nd Offense - Summon parents; sign promissory note;
Suspension for two (2) weeks;
3rd Offense - Non-readmission

21. Writing or uttering insulting, derogatory and libelous language; using of rude language, pseudonyms or speech that wounds a person's feelings; offending against recognized standards of propriety

- 1st Offense - Suspension for one (1) week
2nd Offense - Suspension for two (2) weeks
3rd Offense - Suspension for one (1) semester

22. Fighting or violence resulting to injuries

- 1st Offense - Summon parents; sign promissory note;
Reimbursement of expenses of the injured person;
Suspension for two (2) weeks
2nd Offense - Suspension for one (1) semester
3rd Offense - Non-readmission

23. Possessing any deadly weapon

- 1st Offense - Summon parents; sign promissory note;
Suspension for two (2) weeks
2nd Offense - Suspension for one (1) semester
3rd Offense - Non-readmission

24. Forging, tampering, altering misrepresenting University documents or records

1st Offense - Summon parents; sign promissory note;
Suspension for one (1) semester

2nd Offense - Non-readmission

25. Possessing, using, or trafficking of prohibited and/or regulated drugs and all its derivatives

1st Offense - Summon parents; sign promissory note;
Suspension for one (1) semester

2nd Offense - Non-readmission

26. Committing sexual offenses:

a. Indecent Acts: Necking, petting and other sexual acts

1st Offense - Reprimand; sign promissory note;
Summon parents

2nd Offense - Summon parents;
Suspension for one (1) semester

3rd Offense - Non-readmission

b. Acts of lasciviousness: Forcible physical imposition of sexual desire against the will of another

1st Offense - Summon parents;
Suspension for one (1) school year

2nd Offense - Exclusion

c. Exhibitionism and/or peeping

1st Offense - Summon parents;
Suspension for one (1) school year

2nd Offense - Exclusion

27. Plagiarism

1st Offense - Reprimand; sign promissory note;
Suspension for two (2) weeks

2nd Offense - Summon parents; suspension for one (1) semester

3rd Offense - Non-readmission

28. Watching pornography in the computer

- 1st Offense - Reprimand; sign promissory note;
Suspension for two (2) weeks
- 2nd Offense - Summon parents; suspension for one (1) semester
- 3rd Offense - Non-readmission

29. Violation of cyber ethics / computer secrecy breach – (Accessing a University computer or computer network without authority or beyond authorized access and consent)

Acts that constitute computer security breach include but are not limited to the following:

- a. Altering information (e.g. changing the password of someone else's account and changing data in files beyond one's authorized access, etc.), damaging, or destroying information (e.g. deleting someone else's file, etc.)

- 1st Offense - Reprimand; sign promissory note;
Suspension for two (2) weeks
- 2nd Offense - Summon parents;
Suspension for one (1) semester
- 3rd Offense - Non-readmission

- b. Introducing false information (e.g. using someone else's account and sending offensive mail, etc.)

- 1st Offense - Reprimand; sign promissory note;
Suspension for two (2) weeks
- 2nd Offense - Summon parents;
Suspension for one (1) semester
- 3rd Offense - Non-readmission

- c. Preventing authorized use of information

- 1st Offense - Reprimand; sign promissory note;
Suspension for two (2) weeks
- 2nd Offense - Summon parents;
Suspension for one (1) semester
- 3rd Offense - Non-readmission

d. Preventing normal operation (e.g. changing the configuration or CMOS set-up of a PC, introducing computer virus, etc.) of computers or computer networks of the University

- 1st Offense - Reprimand; sign promissory note;
Suspension for two (2) weeks
- 2nd Offense - Summon parents;
Suspension for one (1) semester
- 3rd Offense - Non-readmission

30. Stealing, shoplifting, pick-pocketing or any other form of theft

- 1st Offense - Summon parents; suspension for one (1) semester
- 2nd Offense - Exclusion

31. Participating in rumbles and other disturbances of public order; interrupting / disturbing public performances

- 1st Offense - Summon parents; suspension for two (2) weeks
- 2nd Offense - Exclusion

32. Hazing and initiation rites

- 1st Offense - Suspension for one (1) semester
- 2nd Offense - Exclusion

33. Malversation of funds

- 1st Offense - Payment of amount; suspension for two (2) weeks
- 2nd Offense - Exclusion

34. Attempted or consummated rape

- 1st Offense - Exclusion

CONDUCT OUTSIDE THE SCHOOL

While outside the campus, a student should observe generally accepted rules of conduct and norms of behavior.

- 1) A student identifies himself/herself with BSU and must reflect good image of the University. He/she has the responsibility to uphold that image under all circumstances.
- 2) The student has the responsibility to exercise decency and self-discipline. He/she has to respect the rights of his/her fellow students, the faculty members and the administrators.

When acting as an official representative of the University, he/she has the responsibility to abide by the written and oral instructions of the competent college authorities. He/she has the responsibility to conduct himself with dignity and deportment.

- 1) A student shows civic consciousness by participating in community projects, parades, meetings, civic programs and the like. The University encourages students as long as the activities will not be contrary to the aims and purposes of the University and the community.
- 2) The student is expected to perform his/her civic duties by cooperating with local government officials in the implementation of ordinances, rules and regulations.
- 3) The student is enjoined to keep away from indecent night clubs, drinking bars, gambling joints and other places of ill repute and to shun the company of men and women of questionable moral character and mean conduct.
- 4) Any student caught violating any written or unwritten moral laws will be subjected to disciplinary action by duly constituted authorities of the University.
- 5) Students staying in dormitories outside the school campus should follow the rules and regulations set by the landlord / landlady.

RIGHTS OF STUDENTS

- 1) The right to receive, primarily through competent instruction, relevant quality education in line with national goals and conducive to their full development as persons with human dignity.
- 2) The right to freely choose their field of study subject to existing curricula and to continue their course herein up to graduation, except in cases of academic deficiency, or violation of disciplinary regulations.
- 3) The right to school guidance and counseling services for decisions and selecting the alternatives in fields of work suited to his/her potentialities.
- 4) The right of access to his/her own school records, the confidentiality of which the school shall maintain and preserve.
- 5) The right to the issuance of official certificates, diplomas, transcripts of records, grades, transfer credentials and other similar documents within thirty (30) days from receipt.
- 6) The right to publish a student newspaper and similar publications, as well as the right to invite resource persons during assemblies, symposia and other activities of similar nature.
- 7) The right to free expression of opinions and suggestions, and to effective channels of communication with appropriate academic channels and administrative bodies of the school or institution.
- 8) The right to form, establish, join and participate in organizations and societies recognized by the school to foster their intellectual, cultural, spiritual and physical growth and development, or to form, establish, join and maintain organizations and societies for purposes not contrary to law.
- 9) The right to be free from involuntary contributions, except those approved by their own organizations or societies.

Education Act of 1982

DUTIES AND RESPONSIBILITIES OF STUDENTS

- 1) Exert his/her utmost to develop his/her potentialities for service, particularly by undergoing an education suited to his/her abilities, in order that he/she may become as asset to his/her family and to the society.
- 2) Uphold the academic integrity of the school, endeavor to achieve academic excellence and abide by the rules and regulations governing his/her academic responsibilities and moral integrity.
- 3) Promote and maintain the peace and tranquility of the school by observing the rules and discipline, and by exerting efforts to attain harmonious relationships with fellow students, the teaching and academic staff and other school personnel.
- 4) Participate actively in civic affairs and in the promotion of the general welfare, particularly in the social, economic and cultural development of his/her community and in the attainment of a just, compassionate and orderly society.
- 5) Exercise his/her rights responsibly in the knowledge that he/she is answerable for any infringement or violation of the public welfare and of the rights of others.

Education Act of 1982

BSU Mandate

“The University shall provide graduate and undergraduate courses in the arts, sciences, humanities, and professional fields in agriculture, natural sciences, technology and other technical and professional courses as the Board of Regents may determine and deem proper. It shall also promote research, extension, agribusiness and advanced studies and progressive leadership in its field of specialization.”

- Section 2, Presidential Decree 2010

OSS SERVICE UNITS

STUDENT DEVELOPMENT SERVICES (SDS)

The SDS banners growth, improvement, training and promotion of sustainable endeavors of all bonafide BSU students and alumni. Under the SDS Division include the following:

Student Discipline Unit (SDU) ensures judicious implementation of institutional rules and regulations governing student behavior and conduct in and outside the campus while carrying-out school-related activities.

Student Organizations and Activities Unit (SOAU) accredits, supervises, and evaluates student organizations' activities; provides avenues for the development or enhancement of leadership and citizenship skills.

Student Scholarships and Grant Unit (SSGU) implements services related to scholarships and grants to deserving students as awarded by the University, other government and private agencies or individual philanthropists.

STUDENT WELLNESS SERVICES (SWS)

The SWS is concerned with activities that facilitate the academic, vocational, social and personal growth and development of each BSU student. Under the SWS Division include the following:

Guidance and Counseling Unit (GCU) provides assistance to students on matters related to personal, academic, psychological, emotional, and career adjustments.

Student Housing Unit (SHU) admits students to the dormitories (males and females) and provides services and activities that ensure the comfort and security of student residents.

Testing and Materials Development Unit (TMDU) delivers testing services through the preparation, administration, scoring, and interpretation of psychological tests for specific purposes.

Vocational and Placement Unit (VPU) assists students find employment while in school and facilitates the transition of students into the world of work, as well as coordination with the alumni.

UNIVERSITY HEALTH SERVICES (UHS)

The UHS is committed to provide quality health care to students, employees and their immediate dependents. It has two (2) divisions, namely, the Medical and Dental Clinics. Staff consists of two (2) Physicians, two (2) Nurses, a Dentist, a Dental Aide and a part-time Medical Technologist.

UNIVERSITY LIBRARY AND INFORMATION SERVICES (ULIS)

The ULIS is committed to the achievement of BSU's vision, mission, goals, and objectives through higher quality services, resources and functional ICT through its technology-based services and technical services.

BSU HYMN

Hail! Benguet State University
 Our alma mater we love the best
 To thee we raise our voices
 Thy loyal sons and daughters are we
 Thy lofty aims that thou possess
 Lighting stars of culture made aflame
 Over mountains, valleys, hills and plains
 We'll ever sing of thee
 BSU! We hail thee
 Alma mater we adore!

BSU! We hail thee
 Our guide forever be
 Thy torches we'll hold up high
 Grateful sons we'll ever be
 Our love that shall never die
 Will linger long and clear
 More glories to thy name we'll bring
 Let our duties noble and loving
 BSU! We hail thee
 Alma mater we adore
 Alma mater we adore

CORE VALUES

E	Excellence
V	Vibrancy
E	Equity
R	Responsiveness
L	Leadership
A	Accountability
S	Service
T	Teamwork
I	Ingenuity
N	Nobility
G	Greatness